



MONROE COUNTY BOARD OF SUPERVISORS

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NOTICE OF MEETING

COMMITTEE:
DATE:
TIME:
PLACE:

PROPERTY AND PURCHASING
Wednesday, 3-9-2016
1:00 p.m.
Recreation Room/Rolling Hills Main Hall
14345 County Highway B Sparta, WI 54656

Items are subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval – 02/08, 02/10, 02/15/2016 (enclosure)
5. Buildings Manager Report
6. Strategic Plan
7. Tax Delinquent Properties
8. Building Security at Building A/Health and Human Services building and other.
9. Justice Center Discussion and Update
10. Future Agenda Items
11. Adjournment

Dean Peterson, Committee Chair
PROPERTY AND PURCHASING COMMITTEE
Date notices mailed: 03/07/16

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Purchasing Committee
February 8, 2016

Present: Dean Peterson, Rod Sherwood, Douglas Path, Gene Treu; Mary Cook joined the meeting at 10:54 a.m.

Others: Garry Spohn, Cathy Schmit; Bruce Humphrey, Jon Wallenkamp, Kueny Architects, LLC

- The meeting was called to order in Rolling Hills Recreation Room at 10:13 a.m.
- Strategic Plan – Jon Wallenkamp of Kueny Architects, LLC presented an overview of Monroe County Buildings. Square footage functions were reviewed. Building options and phases were provided to members. Discussion.
- Motion by Gene Treu second by Rod Sherwood to adjourn at 11:45 a.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

Property & Purchasing Committee
February 10, 2016

Present: Dean Peterson, Rod Sherwood, Douglas Path, Mary Cook, Gene Treu
Others: Garry Spohn, Dick Heitman, Todd Fahning, Mark Sund, Andrew Kaftan, Sharon Nelson, Ron Hamilton

- The meeting was called to order in Rolling Hills Room #220 at 1:00 p.m.
- Public Comment Period – None
- Set next meeting date/time – March 8, 2016 at 1:00 p.m. in Rolling Hills Room #220
- Minutes Approval – Motion to approve 01/13/16 minutes by Rod Sherwood second by Gene Treu. Carried 5-0.
- Tax Delinquent Properties – Dick Heitman explained that parcel #281-01740-0000 contained a special assessment lien from the City of Sparta. Dick explained that the city was never notified of in-rem proceeding. The city is also interested in the adjacent parcel #281-01740-0000. Discussion. Corporation Counsel, Andrew Kaftan will look into the title search and move forward according to law.

No action taken on any tax delinquent properties.

The current redemption date is April 10, 2016. Judgment is June 20, 2016.

A prior board member contacted Jeremiah Erickson regarding situations that could arise from the sale of road right of way. Jeremiah presented a statement to members. The committee discussed offering the property to municipalities or adjacent property owners. Motion by Gene Treu second by Rod Sherwood to have Corporation Counsel draft a resolution reaching out to legislatures for a change in road way conveyance.

- Building Security at Building A/Health and Human Services Building and Other – Ron Hamilton and Sharon Nelson provided a Facility Physical Security Assessment Report for the Monroe County Health and Human Services Building. Security concerns and recommendations were discussed. Ron and Sharon will bring back estimated costs to implement security measures.
- Strategic Plan – The committee discussed the facilities master plan presented to members on Monday. A special tour will be held for the Gundersen, Citizen and Courthouse Buildings.
- Justice Center Discussion and Update – Garry Spohn explained that some training has been occurring. Recommended parts were discussed, could the Jail Assessment funds be used? Garry explained that some parts have been ordered.
- Items for next month's agenda –
- Motion by Gene Treu second by Rod Sherwood to adjourn at 3:25 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

Property & Purchasing Committee
February 15, 2016

Present: Dean Peterson, Rod Sherwood; Absent Mary Cook, Gene Treu, Douglas Path
Others: Garry Spohn, Cathy Schmit; Bruce Humphrey

- No quorum was present of the committee. Do decisions were made.
- A tour was taken beginning at the Courthouse at 6:00 p.m. and included the buildings at 315 West Oak Street, 400 West Jefferson Street, 218 West Main Street and the Courthouse. The tour finished around 8:00 p.m.

Shelley Bohl, County Clerk
Recorder