



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

NOTICE OF MEETING

COMMITTEE: PROPERTY & MAINTENANCE
DATE: Wednesday, November 8, 2017
TIME: 1:00 p.m.
PLACE: Assembly Hall
112 South Court Street, Sparta

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval - (10/11/2017 - enclosure)
5. Buildings Manager Report
6. Justice Center Report
7. Policy Change/ Roadside Parcels (Jeremiah Erickson)
8. Budget Adjustment
9. Courthouse Project
10. Rolling Hills Rehabilitation Center
11. Tax Delinquent Properties
12. Lawn Maintenance
13. Future Agenda Items
14. Adjournment

Dean Peterson, Committee Chair
PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 11/03/2017

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
October 11, 2017

Present: Dean Peterson, Douglas Path, Pete Peterson, Rod Sherwood, Mary Cook
Others: Garry Spohn, Jim Bialecki, Jeremy Erickson

- The meeting was called to order in the Monroe County Board Assembly Room at 1:02 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – November 8, 2017 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Rod Sherwood second by Pete Peterson to approve the 09/06 & 09/13/17 minutes. Carried 5-0.
- The Buildings Manager Report was provided.
- Justice Center Report – None.
- Road Parcel/Peterson Property - Motion by Douglas Path second by Pete Peterson. It is a road ditch. Send it to Monroe County Board. Carried.
- Brueggeman Driveway Parcel #040-00610-1000 – Jeremy Erickson will be contacting landowners involved.
- Re-Purpose of Funds – Pete Peterson made the motion, Mary Cook seconded it. Passed 5-0.
- Courthouse Project - Committee discussed and okayed old courthouse project.
- Rolling Hills Rehabilitation Center – Pete Peterson gave short update.
- Tax Delinquent Properties – None
- Petit Property Donation – Motion by Douglas Path seconded by Rod Sherwood to sell it on the auction site. Carried.

Parcel number 185-01455-0260 motion by Douglas Path seconded by Rod Sherwood to resolve deed problem. Carried.
- Strategic Plan – None.
- Parcel 020-00429-1500 Offer to Purchase – Turned down offer to purchase.
- Vending Machine Contract - Discussed putting it out for bids.
- Mary Cook made a motion to adjourn, Pete Peterson seconded it. Carried.

Monroe County District 9 Supervisor
Doug Path

Property & Maintenance Meeting
November 8, 2017
Justice Center Assembly Hall
1:00 p.m.

Justice Center/Courthouse/Jail:

- We have been wiring panic alarms in the Justice Center
 - We should have the plans for the Courthouse remodel completed and submitted by the time we meet. This has been a joint effort.
 - We started painting some of the rooms in the old Courthouse that won't require many changes.
 - We have been completing some of the left over items in the Justice Center.
 - The last layer of blacktop near Sally Port should be in by the time we meet.
 - We installed shields over some of the piping in the jail kitchen/laundry.
 - We changed some locks so that less keys are needed by jail staff.
- I had Interstate Roofing repair a couple leaks at the Courthouse.

Community Services Center:

- Unfortunately the paving project won't be able to be completed this fall.
- The soffit was painted.

Rolling Hills:

- We removed approximately 8 dead trees this month.

CSC Building:

- I talked to DHIA and showed them a space in the 48 building. They are not sure it will work for them.

Executive Center:

- The new furnace has arrived and may be installed by the time we meet.

Property Manager:

- We will be installing a new unit at the Dog pound that will heat and cool the new area.
- We cleaned the gutters at the museum.
- I met with two vending machine companies to discuss our needs.