



MONROE COUNTY BOARD OF SUPERVISORS

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NOTICE OF MEETING

COMMITTEE: PROPERTY & MAINTENANCE
DATE: Wednesday, April 12, 2017
TIME: 1:00 p.m.
PLACE: Rolling Hills Main Hall – 1st Floor Recreation Room
14345 County Highway B Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval – 03/08/2017 (enclosure)
5. Buildings Manager Report
6. Strategic Plan
7. Building A/Health & Human Services
8. Rolling Hills Rehabilitation Center
9. Approximately 300 Acres Including and Near 040-00265-0000
10. 5 Year Capital Improvement Plan
11. Maintenance Technician Position
12. 315 West Oak - ADRC & Health Building
13. 124 North Court – Executive Center Building
14. Tax Delinquent Properties
15. Justice Center/Room Deposit
16. Future Agenda Items
17. Adjournment

Dean Peterson, Committee Chair
PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 04/07/17

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
March 8, 2017

Present: Dean Peterson, Mary Cook, Douglas Path, Pete Peterson, Rod Sherwood
Others: Garry Spohn, Jim Bialecki, Mary Von Ruden, Sharon Nelson, Bob Jonovick

- The meeting was called to order in Rolling Hills Recreation Room at 1:03 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – April 12, 2017 at 1:00 p.m. in the Rolling Hills Recreation Room.
- Minutes Approval – Motion by Rod Sherwood second by Douglas Path to approve the 02/08/17 minutes. Carried 5-0.
- The Buildings Manager Report was provided.
- Strategic Plan – Gundersen and Citizen Bank moves were discussed. IT is currently working with the internet connection. It is hoped to run a fiber between buildings.
- Gundersen Building – Closing date is March 15, 2017. The targeted move date is July.
- Citizens Bank Building – The targeted move date is March 20, 2017. Materials have been delivered and construction has begun.
- Tax Delinquent Properties – Motion by Douglas Path second by Mary Cook to place parcel 006-00053-5000 for sale pending property structure was not burnt down or hearing from Attorney Carmichael within a week. Discussion. Carried 5-0.
- Justice Center – Sprinkler heads were discussed. 2 large replacement windows were received yesterday. The generator will not serve the entire Justice Center.
- Items for next month's agenda – Tax Delinquent Properties, Human Services Building, Rolling Hills Building, 300 Acres of Land, 5 Year Capital Improvement Plan, Status of Maintenance Technician Position.
- Motion by Pete Peterson second by Rod Sherwood to adjourn at 1:44 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

Property & Purchasing Meeting
April 12, 2017
Rolling Hills Rec Room
14345 County Highway B
1:00 p.m.

Justice Center/Courthouse/Jail:

- We replaced 2 large and 1 small window this month.
- We have had a few problems with water valve switches. 3 of them have needed the wires repaired this month.
- Jon from Kueny architects has some plans for the Courthouse to review. I should have them for our meeting.

Citizens Bank Building (Executive Building)/Clinic Building:

- We have completed the construction of 2 more offices in the Executive building.
- We will be building more walls to improve the basement to prepare for occupancy
- We currently have an advertisement in the paper for remodel of the Clinic building.
- We completed moving into the Executive building. We have titled that building the executive building.

Museum:

- We are preparing to cover the water damaged wall and apply a fresh coat of paint. We believe that our leak finally has been corrected.

Rolling Hills:

- The fire alarm has been completed.
- We continue to have plumbing issues in the buildings.

CSC Building:

- We are trying to keep repairs minimal until we know if we are going to be moving out of that building.

Property Manager:

- We advertised and hired a new preventive tech. He will start on April 17th.
- We are now advertising to fill the Maintenance Tech position.
- Our last properties at Warrens were sold and paid for.
- Timing did not allow enough time to get the Dove Ave. property advertised. I talked to the person holding the right of first refusal on April 5th. He is aware that we will be advertising the property.