



MONROE COUNTY BOARD OF SUPERVISORS

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NOTICE OF MEETING

COMMITTEE: PROPERTY & MAINTENANCE
DATE: Wednesday, March 8, 2017
TIME: 1:00 p.m.
PLACE: Rolling Hills Main Hall – 1st Floor Recreation Room
14345 County Highway B Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval – 02/08/2017 (enclosure)
5. Buildings Manager Report
6. Strategic Plan
7. Gundersen Building
8. Citizens Bank Building
9. Tax Delinquent Properties
10. Justice Center
11. Future Agenda Items
12. Adjournment

Dean Peterson, Committee Chair
PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 03/01/2017

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
February 8, 2017

Present: Dean Peterson, Mary Cook, Douglas Path, Pete Peterson, Rod Sherwood
Others: Garry Spohn, Jim Bialecki, Sharon Nelson, Ron Hamilton

- The meeting was called to order in Rolling Hills Recreation Room at 1:02 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – April 12, 2017 at 1:00 p.m. in the Rolling Hills Recreation Room.
- Rod made a motion seconded by Pete to approve the minutes. Carried 5-0.
- Some discussion about building managers report.
- Strategic Plan – March 15th, hopefully the Gundersen Clinic building will be sold to the county at that time.

Rod made a motion and Pete seconded it to have John do the layout plan for the old courthouse. Motion passed 5-0.

- Gundersen Building – They would like to be in the building by July first. Mary made a motion and Rod seconded it to approve the blueprints so they could go out for bid. Motion passed 5-0.
- Citizens Bank Building – None.
- Tax Delinquent Properties – Motion by Rod and second by Pete to have parcel # 286-01274-9000 road right away to go back to the county. Passed 5-0.

Motion by Doug and seconded by Pete to accept bid for parcel # 286-00831-0000. Passed 5-0.

Motion by Rod seconded by Mary to accept bid for parcel # 286-01472-0000. Motion passed 3-0. 2 abstained.

Motion by Rod and seconded by Pete to accept bid for parcel # 026-01446-5000. Motion passed 5-0.

Motion by Mary seconded by Doug sell two parcels to the village of Wyeville. Parcel numbers 192-00070-0000 and 192-00040-0000.

Resolutions/Land Sale-talked about Killdeer property.

- Justice Center – Garry gave the committee an update.
- Items for next month's agenda – Tax Delinquent Properties
- Adjournment - Pete made a motion seconded by Mary. Motion passed 5-0 at 3:02 p.m.

Monroe County District 9 Supervisor
Doug Path
Recorder

Property & Purchasing Meeting
March 8, 2017
Rolling Hills Rec Room
14345 County Highway B
1:00 p.m.

Justice Center/Courthouse/Jail:

1. The sprinkler heads are in that we ordered. We will be ordering more that we will install. We did have another head pulled this month.
2. We are still waiting on the 2 large replacement windows.
3. We changed out several flush valves to higher capacity so that they flush better. It saved a lot of money doing it ourselves.
4. We have been resolving as many issues as we can at the building meeting. The project still seems to be keeping to the schedule.
5. I notified our landlord at the Justice Programs building that we will be paying rent until the end of July. We won't need the building after that.

Citizens Bank Building/Clinic Building:

- We have had materials delivered and starting the construction of 2 more offices.
- We have a goal to begin moving into the Clinic building mid-June.
- We hope to begin moving into the bank building March 20th.
- I have been working with John to plan the internet connection. He is hoping to run fiber between all of the buildings.

Rolling Hills:

- The fire alarm finishing touches have been scheduled. It should be behind us soon.
- We completed the annual survey. We did not receive any major violations.
- A new Combi oven has been installed.
- A used Combi oven was purchased and installed.

CSC Building:

- We are trying to keep repairs minimal until we know if we are going to be moving out of that building.

Property Manager:

- We had a bidder not pay on 3 of our auction properties. We relisted. Sewer charges are almost \$2,000.00.
- We have started advertising for the 3 preventive technician.
- Our new tractor has arrived and is working very well.
- Our received notice that our new toolcat will arrive next week.