



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

AMENDED NOTICE OF MEETING

COMMITTEE: PROPERTY & MAINTENANCE
DATE: Wednesday, April 11, 2018
TIME: 1:00 p.m.
PLACE: Assembly Hall
112 South Court Street, Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval – 03/14/18 (enclosure)
5. Buildings Manager Report
6. Bicycle Repair Station
7. Request to use ADRC Parking Lot for Summerfest
8. Door Access Control Requests
9. Justice Center Report and Change Requests/Todd Ziegler
10. Courthouse Carpet Proposals
11. Parcel 048-00475-0000 Killdeer Property
12. Courthouse Project
13. Rolling Hills Rehabilitation Center
14. Tax Delinquent Properties
15. Repurpose of Funds
16. Parking Lot and Land Acquisition
17. Future Agenda Items
18. Adjournment

Dean Peterson, Committee Chair
PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 04/09/18

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.



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11. Parcel 048-00475-0000 Killdeer Property
12. Courthouse Project
13. Rolling Hills Rehabilitation Center
14. Tax Delinquent Properties
15. Line Item/Budget Adjustment
16. Parking Lot and Land Acquisition
17. Future Agenda Items
18. Adjournment

Dean Peterson, Committee Chair
PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 04/06/18

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
March 14, 2018

Present: Dean Peterson, Douglas Path, Pete Peterson, Rod Sherwood, Mary Cook
Others: Garry Spohn, Jim Bialecki

- The meeting was called to order at the Tomah Chamber & Visitors Center in Tomah, WI at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – April 11, 2018 at 1:00 p.m., in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Rod Sherwood second by Pete Peterson to approve the 02/14 & 03/07/18 minutes. Carried 5-0.
- The Buildings Manager Report was provided.
- Downtown County Campus Signs – Garry Spohn explained that signs are in process for the downtown campus.
- Request to use ADRC Parking Lot for Summerfest – Garry Spohn explained the request to use the ADRC parking lot for the St. Patrick's Church Summerfest Celebration. Discussion. Motion by Rod Sherwood second by Mary Cook to approve contingent upon Corporation Counsel review for liability purposes. Carried 5-0.
- Door Access Control Requests – Garry Spohn explained the request from Judge Ziegler for additional 2nd floor door access control. Discussion. It was a consensus of the committee for the Judge to be present and direct his request to the committee.
- Justice Center Report and Change Requests – Garry Spohn explained change requests:
 - Courtroom kick downs on the door
 - Courtroom lighting controls
 - Phone/Alarm System
 - Radio Boosters
- Parcel #048-00475-0000 Killdeer Property – Garry Spohn explained that Jeremiah Erickson has split the property as requested by the committee last month. A survey will be completed. Discussion.
- Courthouse Project – Garry Spohn provided an update of the courthouse project. Budget numbers were provided to members.
- Rolling Hills Rehabilitation Center – Pete Peterson provided an update of the new nursing home project. Community Living Solutions is working on drawings and figures. They will be available the 28th of this month. The City of Tomah voted on land acquisition in the amount of \$250,000.00. Discussion. Members also discussed the current facility and keeping it operational until the new facility is built. Garry provided information to the committee on the current conditions of the boilers, generators and booster station.
- Tax Delinquent Properties – Garry Spohn explained that the Town of Angelo has interest in the Gateway property. The Town of Clifton provided a proposal in the amount of \$200.00 for parcel #008-00150-6000. Discussion. Motion by Rod Sherwood second by Douglas Path to approve the sale of parcel #008-00150-6000 in the amount of \$200.00 to the Town of Clifton, the Town to also pay \$150.00 for Administrative Costs and \$30.00 for recording of the deed; Total cost is \$380.00. Carried 4-0, Mary Cook abstained.

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

- Items for next month's agenda – Tax Delinquent Properties
- Motion by Mary Cook second by Pete Peterson to adjourn at 2:48 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder

Property & Maintenance Meeting
April 11, 2018
1:00PM
Assembly Hall

Justice Center/Courthouse/Jail:

- Again this month most of our work has been done in the historical Courthouse building
- A third electrical box has been installed on second floor.
- Most of the subfloor on first floor has been installed.
- I am getting some flooring prices that we will be discussing.
- We had building inspection on 2nd floor and all was good.
- Taping seams has been completed on 3rd floor.
- The new flow meters on the geothermal wells are now working correctly.
- We discovered some pump issues when we had correct flow readings.
- We had our 3rd warranty meeting with Miron and some additional issues are being resolved.
- We worked with vendors to find the negative ground faults on the fire alarm system.
- We worked with vendors to fix some issues with the geothermal system.
- We did the final install portion of the assembly room audio/video system.
- Don Schroeder is getting us a price to repair the sidewalk on the West side of the Justice Center.

Rolling Hills:

- We had State Survey at the nursing home this month. We are waiting on the results. We were surveyed by a team from the Madison office this time instead of the Eau Claire office that we previously worked with.

Property Manager:

- The Kildeer property has a new description and mapping.
- The eviction was completed at the K Street property.
- I have 7 items on the Wisconsin Surplus auction.
- We moved a storage shed from the Cty BC cell tower location to the dog pound.