



MONROE COUNTY BOARD OF SUPERVISORS

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NOTICE OF MEETING

COMMITTEE: PROPERTY & MAINTENANCE
DATE: Wednesday, December 11, 2019
TIME: 1:00p.m.
PLACE: Monroe County Justice Center
Monroe County Assembly Room
112 South Court Street (South Entrance)
Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval 10/24/19 & 11/13/19- (enclosure)
5. Sheriff/Surplus Property
6. Justice Center Garage Floors.
7. Jail Entrance Awning
8. Justice Center Projects
9. RESOLUTION AUTHORIZING CHANGES TO MONROE COUNTY CODE OF ORDINANCES, CHAPTER 14, ARTICLE III, DIVISION 3: COUNTY PERSONAL PROPERTY – Discussion/Action
10. Tax Delinquent Properties
11. Village of Kendall Property Offer.
12. Building Managers Report
13. Future Agenda Items
14. Adjournment

Dean Peterson, Committee Chair
PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 12/04/2019

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
October 24, 2019

Present: Dean Peterson, Rod Sherwood, Douglas Path, Mary Cook
Absent: Pete Peterson
Others: Garry Spohn

Starting at 11:00 a.m. at the Administration building on October 24, 2019

First stop parcel # 004-00440-0000 at 11:10 a.m.;

Next 004-00782-5000 time 11:20 a.m.;

Next stop # 020-00129-0000 at 12:30 p.m.;

Off to #020-00333-0000, we got there @12:45 p.m.;

At 12:59 p.m. we are looking at parcel number 006-00425-5000;

At 1:10 p.m. we are at #006-00351-3251;

1:31 p.m. we are at #030-00649-0000;

In the Village of Kendall we looked at #141-00032-0000 at 2:03 p.m.;

At 2:51 p.m. looked at #151-00013-0000 and #151-00022-0000;

Got back to Sparta at 3:12 p.m.;

All members of the committee went on tour and were present at the meeting but Pete Peterson.

Dean made the motion Ron 2nd to take all properties but the one in Kendall #141-00032-0000. Vote
4 to 0.

3:18 p.m. meeting adjourned.

Douglas Path/County Supervisor District 9
Recorder

Property & Maintenance Committee
November 13, 2019

Present: Dean Peterson, Rod Sherwood, Douglas Path, Pete Peterson, Mary Cook
Others: Garry Spohn, Tina Osterberg, Ally Rudie

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – Wednesday, December 11, 2019 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Rod Sherwood to approve the 10/09/19 minutes. Carried 5-0.
- Justice Center Projects – Garry Spohn explained that two heaters have been replaced in the Justice Center. The committee discussed the remaining funds in the Justice Center budget. The committee had asked the County Administrator to reach out to City of Sparta Administrators regarding a parking lot share, the city at this time does not see the need for additional parking on the cities behalf. An email was provided to members from the historical society regarding the city ordinances of the historic district.
- Funds from Solid Waste Auction – Garry Spohn explained that Solid Waste is selling a scale shack and a deck. The ordinance requires all funds of surplus property to be returned to the General Fund. The Solid Waste Committee would need to bring a resolution forward to get an exception from the Surplus Property Ordinance.
- Property Insurance on Vacant Buildings – Shelley Bohl, County Clerk explained that the vacant community service buildings area currently insured at actual cash value and general liability insurance remains.
- Tax Delinquent Properties – Garry Spohn explained that March 10, 2020 is the court date to take judgment for the 2018 foreclosed parcels. Two properties have been remedied.
- The Buildings Manager Report was provided.
- Items for next month's agenda – County Surplus Property Ordinance.
- Motion by Rod Sherwood second by Pete Peterson to adjourn the meeting at 1:38 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder

Property & Maintenance Meeting
December 11, 2019
1:00PM
Justice Center Assembly Room

Justice Center/Courthouse/Jail:

- We have ordered 6 more heaters to replace the undersized units in the garage areas.
- We have modified some areas and added cubicles to prepare for staff changes in Human Services.
- We are looking at cooling units to add in housing control and master control.
- We will be having a holiday tree display around the Court and Main Street area.
- I have been trying to get quotes for sealing the floors in the shop area to stop water from seeping to the basement area. I finally have 1.

Rolling Hills:

- We will be installing some new piping to connect the plumbing project to the hot water tank. This will save a large sum of money compared to contracting the work.
- Abatement was completed in a few rooms and new carpet was installed.
- We had some roof repairs done. Some roofs are nearing the end of their life.
- We closed in an opening in the bus barn where a door had been. The door had been ripped off during a summer storm.
- We received a budget number for roof replacement.
- We will be installing a plumbing line from the hot water heater to D unit.

202 South K Street:

- I am still working with the roofing company to resolve some issues. They will be proposing the solution.

Property Manager:

- Village of Kendall has decided that they would like to purchase one of our tax delinquent properties.