



MONROE COUNTY BOARD OF SUPERVISORS

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NOTICE OF MEETING

COMMITTEE: PROPERTY & MAINTENANCE
DATE: Wednesday, November 13, 2019
TIME: 1:00p.m.
PLACE: Monroe County Assembly Room
112 South Court Street (South Entrance)
Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval 10/09/19 - (enclosure)
5. Justice Center Projects
6. Funds From Solid Waste Auction
7. Property Insurance on Vacant Buildings
8. Tax Delinquent Properties
9. Building Managers Report
10. Future Agenda Items
11. Adjournment

Dean Peterson, Committee Chair
PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 11/06/2019

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
October 9, 2019

Present: Dean Peterson, Rod Sherwood, Douglas Path, Pete Peterson, Mary Cook
Others: Garry Spohn, Tina Osterberg, Ally Rudie, Barb Rice, Sandie Perry, Pat Mulvaney

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – One member of the public addressed the committee.
- Set next meeting date/time – Wednesday, November 13, 2019 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Pete Peterson second by Mary Cook to approve the 09/10/19 minutes. Carried 5-0.
- Justice Center Projects – Garry Spohn explained that the dispatch handicap ramp and bathroom modifications have been completed; looking to get flooring quotes for shop area; looking at new light fixtures instead of replacing parts in the existing lights; working on roof leaks.
- Justice Center Parking – Garry Spohn explained that there is general concern over parking near the Justice Center. The committee is in the preliminary stages of looking at surrounding properties around the Justice Center and the overall cost of individual stalls. Justice Center green space could hold 25 stalls, an additional two handicapped stalls could be placed by the pillars. Discussion. Sandie Perry from the Historical Commission was present regarding changes to historical areas and will be forwarding City of Sparta Ordinances to the Monroe County Clerk.
- Tax Delinquent Properties – Garry Spohn explained that the committee will need to set up a tour for the 2018 foreclosed parcels. Discussion. October 24, 2019 will be set for the tour beginning at 11:00 a.m.
- Animals in County buildings – Garry Spohn explained that there have been complaints of non-service dogs in county buildings. The following Monroe County Ordinance outlines animals in county owned facilities.

Sec. 2-506. - Regulation of animals in county-owned buildings/offices.

a) It shall be the general policy of the county that no animal shall be allowed in any county-owned facilities or any other facilities utilized by the county for purposes of the operation of county departments or county programming.

b) The exceptions to subsection (a) of this section shall be as follows:

- 1) The use of assistance dogs.
 - 2) The use of animals for programming or therapy at Rolling Hills Nursing Home.
 - 3) The use of animals for public safety purposes and court-related purposes.
 - 4) The county animal shelter.
- The Buildings Manager Report was provided.
 - Items for next month's agenda – Tax Delinquent Parcels
 - Dean Peterson adjourned the meeting at 1:51 p.m. Carried 5-0.

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

Shelley Bohl, Monroe County Clerk
Recorder

Property & Maintenance Meeting
October 9, 2019
1:00PM
Justice Center Assembly Room

Justice Center/Courthouse/Jail:

- We have replaced 2 heaters in the Justice Center West garage with larger units. This was done to see if we could maintain temperature with these before ordering more.
- The Highway department has sealed the joints above the electrical vault. I am hopeful that this will end water leaks.
- I have been adjusting heating controls and checking to see why AC was on during the lower temperatures. At least some of the problem was space heaters near thermostats.

Rolling Hills:

- We have bids on the plumbing project and the low bid was approved by the Rolling Hills Committee.
- We have reinforced the tunnel to protect the steam lines.
- Some flooring was started but was stopped until abatement can be completed. It was hoped that the carpet would come up without disturbing the tile.
- We had a fire alarm trouble this month but we were able to diagnose and repair ourselves.

202 South K Street:

- I am working with the roofing company to resolve some issues. They will be proposing the solution.

Property Manager:

- I contacted some of the owners of the tax properties that we visited. At least 2 of them have come in and paid.
- I have a couple items on the Surplus Auction currently. We will be discussing where the money should be deposited.