



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1

SPARTA, WISCONSIN 54656

PHONE: 608-269-8705

FAX: 608-269-8747

www.co.monroe.wi.us

AMENDED NOTICE OF MEETING

*Please note only one change,
- the day of the week was previously posted wrong

COMMITTEE: PROPERTY & MAINTENANCE
DATE: *Wednesday, October 9, 2019
TIME: 1:00p.m.
PLACE: Monroe County Justice Center
Monroe County Assembly Room
112 South Court Street (South Entrance)
Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval - (enclosure)
5. Justice Center Projects
6. Justice Center Parking
7. Tax Delinquent Properties
8. Animals in County buildings
9. Building Managers Report
10. Future Agenda Items
11. Adjournment

Dean Peterson, Committee Chair
PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 10/07/19

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.



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Dean Peterson, Committee Chair
PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 10/04/19

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Property & Maintenance Committee
September 10, 2019

Present: Rod Sherwood, Douglas Path, Pete Peterson, Mary Cook; Dean Peterson absent
Others: Garry Spohn, Ally Rudie, Joan Sutherland, Mary Von Ruden, Andrew Kaftan, David Schudlick

- The meeting was called to order in the Monroe County Board Assembly Room at 12:00 p.m. by Vice-Chair Douglas Path.
- Public Comment Period – None.
- Set next meeting date/time – Wednesday, October 9, 2019 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Pete Peterson second by Rod Sherwood to approve the 08/14/19 minutes. Carried 4-0.
- Justice Center Projects – Garry Spohn explained that the Human Services panic button project is nearly completed. Trees have been removed due to Ash borer disease.
- Tax Delinquent Properties – Andrew Kaftan, Corporation Counsel received documentation from Attorney David Schudlick regarding lot 17 in the Village of Wyeville. John and Carol James have interest in the property. Joan Sutherland, Village of Wyeville Clerk explained that the lot has been in her books since 1985 when she started as clerk. The issue is that currently the parcel is in Monroe County's name, therefore the Village cannot sell it to the interested couple. Discussion. Motion Rod Sherwood second by Mary Cook to sell parcel #192-00068-0000 to the Village of Wyeville in the amount of \$181.00 by Quit Claim Deed. The resolution will be forwarded to the full board for approval. Discussion. Carried 4-0.
- Repurpose of Funds – Garry Spohn explained the 2019 repurpose of funds in the amount of \$9,850.00 for concrete at the Extension building. Discussion. Motion by Mary Cook second by Douglas Path to approve repurpose of funds. Carried 4-0.
- 2020 Budget – Garry Spohn explained that his budget is wrapped up. He noted an increase in waste disposal; a couple of items will be coming out of long range and he added to the repair/maintenance budget in the Justice Center. Questions were answered.
- Animals in County buildings – Garry Spohn had received questions regarding animals in county buildings. Discussion. Shelley Bohl, County Clerk noted that she believed that there is already a policy in place. Shelley will research policies and return back next month.
- Justice Center Parking – Garry Spohn explained that he is currently waiting for an approximate quote of what the Justice Center Parking lot would cost. Discussion. This item will be revisited next month.
- The Buildings Manager Report was provided.
- Items for next month's agenda – Animals in the building; Justice Center Parking
- Motion by Rod Sherwood second by Mary Cook to adjourn the meeting at 1:08 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk
Recorder

Property & Maintenance Meeting
October 9, 2019
1:00PM
Justice Center Assembly Room

Justice Center/Courthouse/Jail:

- The fire alarm annunciator panel has been moved.
- We completed the Handicap access project in dispatch.
- We completed the bathroom modification project in dispatch.
- I am working on getting flooring quotes for the shop area.
- I think that I have found a replacement shaft for our sidewalk broom.
- We found a problem with the wiring of the faucet sensors in phase 2 and have corrected that.
- We are testing a new light fixture that may be cheaper than replacing parts in the existing lights.
- we have been working with the Sheiff and others to make some security modifications.

Rolling Hills:

- We have repaired some of the storm damage.
- We are trying to get some roof repair pricing.
- We should have some flooring estimates soon.
- We are accepting bids for the plumbing project.

202 South K Street:

- The roofing project is nearly completed.

206 K Street

- We moved some more items for the extension office.

Property Manager:

- Deb is working on the foreclosure list so it soon should be coming to us to take the tour.
- Shelley found a past policy about animals in County buildings.
- I have 6 vehicles on the Wisconsin Surplus Auction at this time.