



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1

SPARTA, WISCONSIN 54656

PHONE 608-269-8705

FAX 608-269-8747

www.co.monroe.wi.us

SECOND AMENDED NOTICE OF MEETING

COMMITTEE:

DATE:

TIME:

PLACE:

PROPERTY & MAINTENANCE

Wednesday, July 17, 2019

1:00 p.m.

Rolling Hills – 1st Floor Recreation Room

14345 County Highway B Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval – 06/12/19 (enclosure).
5. Administration Building Roof Bids
6. Tax Delinquent Properties
7. Property Acquisitions (Closed Session)

Closed Session per WI Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
8. Budget
9. Equipment Purchase
10. Building A Closure, Information System Costs
11. Building Managers Report
12. Future Agenda Items
13. Adjournment

Dean Peterson, Committee Chair

PROPERTY & MAINTENANCE COMMITTEE

Date notices mailed: 07/16/2019

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.



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Property & Maintenance Committee
June 12, 2019

Present: Dean Peterson, Rod Sherwood, Mary Cook, Douglas Path, Pete Peterson
Others: Garry Spohn, Tina Osterberg, Mary Von Ruden, Paul Steele

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – Wednesday, July 10, 2019 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Rod Sherwood second by Mary Cook to approve the May 8, 2019 minutes. Carried 5-0.
- Surplus Property Disposal/Auction/Sales – Garry Spohn explained the need to get rid of excess surplus property. Discussion. Motion by Douglas Path second by Rod Sherwood to approve a county surplus auction. Carried 5-0.
- Properties Offered for Purchase – Garry Spohn explained that Bruce Wanlass is interested in sitting down and discussing the potential of selling his property. Discussion. Motion by Douglas Path second by Rod Sherwood to have Tina Osterberg look at the purchase price of the Wanlass property and the cost to access and create a parking lot in the grassy front of the Justice Center. Carried 5-0.
- Repurpose of Funds – Garry Spohn explained 2019 repurpose of funds in the amount of \$1,525.00 for the Extension building wiring that is needed to be brought up to code. Motion by Douglas Path second by Mary Cook to approve budget adjustment. Discussion. Carried 5-0.
- Justice Center – Garry Spohn explained that the new board for the Human Services building alarm system should be arriving soon; installation of door releases on the magnetic locking doors has begun; sidewalk pieces are being replaced; working on Multistack issues; the roof and air handlers were also discussed.
- Rolling Hills – Garry Spohn explained that flooring is being replaced; plumbing repairs are also budgeted for this year.
- The Building Managers Report was provided.
- Items for next month's agenda – Tax Delinquent Properties, Closed session regarding property acquisitions, Administration Center Roof Bids.
- Motion by Rod Sherwood second by Mary Cook to adjourn at 1:51 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder

Property & Maintenance Meeting
July 17, 2019
1:00PM
Rolling Hills Recreation Room

Justice Center/Courthouse/Jail:

- The new board for the Human Services panic buttons will be programmed and installed soon.
- We have had the roofers back several times to fix roof leaks.
- We are working with NAMI and Masters to fix the problem with the Multistack. They have made some changes and we are waiting to see if the problem is fixed.
- The ejector pump line has caused some issues on first floor. We may need to change some things on the line.
- We have been working on a solution for a camera and door service contract. The vendor that installed our present system is no longer in business.

Rolling Hills:

- We will be putting out a bid soon for a large plumbing project.
- We had our state survey. Overall the survey went well on the maintenance side.

206 K Street

- We are still waiting on the contractor to pour the concrete pad. I have talked to him and he said he will be here soon.

Property Manager:

- Our new Preventive Technician has started.
- We will be considering bids for a replacement roof for the Admin Center.
- We will be discussing a change in the tax delinquent property procedure.
- 2020 budgeting process has started. We will be discussing past and future budgets.