



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1

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NOTICE OF MEETING

COMMITTEE:

DATE:

TIME:

PLACE:

PROPERTY & MAINTENANCE

Wednesday, May 8, 2019

1:00 p.m.

Monroe County Assembly Room

Justice Center

112 South Court Street (South Entrance)

Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval 04/10/19 - (enclosure).
5. Tax Delinquent Properties
6. Relocation of Departments Housed in Annex B / Building D/Land Conservation building
7. Properties Offered for Purchase
8. Use of Courthouse Lawn
9. Justice Center
10. Rolling Hills
11. Building Managers Report
12. Future Agenda Items
13. Adjournment

Dean Peterson, Committee Chair

PROPERTY & MAINTENANCE COMMITTEE

Date notices mailed: 05/03/2019

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
April 10, 2019

Present: Rod Sherwood, Mary Cook, Dean Peterson, Douglas Path, Pete Peterson
Others: Garry Spohn, Jim Bialecki, Mary Von Ruden, Tina Osterberg, Linda Anderson

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None
- Set next meeting date/time – Wednesday, May 8, 2019 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Rod Sherwood second by Mary Cook to approve the March 13, 2019 minutes. Carried 5-0.
- Tax Delinquent Properties:

Roger Gorius, Tomah City Administrator provided a letter of interest for the tax delinquent property located at 428 Juneau Street and asked confirmation from the county as to the cost. The purchase of the parcel would have to be forwarded to the Tomah City Counsel for approval. Discussion. Motion by Mary Cook second by Rod Sherwood to sell the parcel to the City of Tomah for \$1.00, \$150.00 for administration fees and \$30.00 for the deed recording fee for a grand total of \$181.00. Carried 5-0.

Garry Spohn explained that three bids were received for the following:

Parcel #185-01455-0106 - Bid of \$2,707.00 from Kenneth Tuelp

Parcel #036-00128-2000/3000 - Bid of \$7,630.00 from James Kowalski

Parcel #281-01061-0000 - Bid of \$3,000.00 from Cassandra Ziegler

Motion by Rod Sherwood second by Mary Cook to approve all three bids and forward to the full board for approval. Carried 5-0.

It was a committee census to continue to advertise additional tax delinquent properties.

- Relocation of Departments Housed in Annex B / Building D / Land Conservation Building – Jim Bialecki, County Administrator explained that the building cost has increased to \$1.1 million. Tina Osterberg, Finance Director provided members with revenue and expenses. Discussion.
- Justice Center – Garry Spohn explained that all panic alarms are working in the Justice Center, working on attic lighting and the camera system.
- Rolling Hills – Jim Bialecki explained that Phil Stuart, Tomah Memorial Hospital is concerned with the future of long term beds. The existing hospital could accommodate 24 beds. Discussion. Linda Smith, Nursing Home Administrator explained the current MA situation.

Linda Anderson explained that nothing new has been reported as problems in our current facility.

- Re-purpose of funds – Garry Spohn explained the 2019 re-purpose of funds in the amount of \$2,000.00 for parking area for the UW Extension, 206 South K property. Motion by Douglas Path second by Mary Cook to approve re-purpose of funds. Discussion. Carried 5-0.

- The Building Managers Report was provided. Garry Spohn explained that the St. Patrick group would like to use the ADRC parking lot as last year. It was consensus of committee to allow use, providing insurance coverage.
- Items for next month's agenda – Tax Delinquent Properties
- Motion by Rod Sherwood second by Pete Peterson to adjourn at 2:03 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder

Property & Maintenance Meeting
May 8, 2019
1:00PM
Monroe County Assembly Room

Justice Center/Courthouse/Jail:

- I have ordered a new board so that we can install alarms in the Human Services building.
- The attic light project is complete. 45 fixtures were installed.
- I am working on correcting the ADA concerns in the Justice Center Basement
- I traveled to Wood County to see how their door releases were installed.
- We will be starting sidewalk repair soon.
- We have materials to move the fire alarm annunciator panel to dispatch.

Impound:

- I replaced 1 bad light with a new LED wall pack.

Rolling Hills:

- We are working on getting some flooring replaced.
- We have a broken hydrant that we will be replacing.

206 K Street

- We are going to change one glass/window in the reception area.
- The contractor should be pouring the concrete pad soon.

Property Manager:

- We have a new Maintenance Assistant starting on the 13th.
- We completed interviews for the Preventive Technician position.
- One of the Toolcats was replaced per bid.
- I am currently taking bids for a replacement roof for the Admin Center.
- I will be picking up our new dump trailer soon.
- We will be removing some Ash trees as time permits. They are damaged from the Ash borer