



MONROE COUNTY BOARD OF SUPERVISORS

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NOTICE OF MEETING

COMMITTEE: PROPERTY & MAINTENANCE
DATE: Wednesday, April 10, 2019
TIME: 1:00 p.m.
PLACE: Monroe County Justice Center
Assembly Room
112 South Court Street (South Entrance)
Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

All Items are Subject to Discussion & (except public comment) Action

1. Call to Order/Roll Call
2. Public Comment, 3 Minute Limit Rule Applies
3. Set next meeting date/time
4. Minutes Approval 03/13/19 - (enclosure).
5. Tax Delinquent Properties
6. Relocation of Departments Housed in Annex B / Building D/Land Conservation building
7. Justice Center
8. Rolling Hills
9. Re-Purpose of Funds
10. Building Managers Report
11. Future Agenda Items
12. Adjournment

Dean Peterson, Committee Chair
PROPERTY & MAINTENANCE COMMITTEE
Date notices mailed: 04/04/2019

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
March 13, 2019

Present: Rod Sherwood, Mary Cook, Dean Peterson, Douglas Path, Pete Peterson
Others: Garry Spohn, Mary Von Ruden, Mike Wiedl, Members of the public

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None
- Set next meeting date/time – Wednesday, April 10, 2019 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Rod Sherwood second by Mary Cook to approve the February 13, 2019 minutes. Carried 5-0.
- Tax Delinquent Properties:
 - Parcel 151-00047-0000 – Three bids received, Gordon Bakken \$20,200.00; Joe Fuenger \$10,500.00; Megan Bennett \$16,500.00. Motion by Rod Sherwood second by Mary Cook to accept high bidder, Gordon Bakken. Carried 5-0.
 - Parcel 151-00014-0000 – One bid received, Dan Woolhouse \$2,000.00. Motion by Mary Cook second by Rod Sherwood to accept offer. Carried 5-0.
 - Parcel 281-00065-0000 – Three bids received, Reginald Haag \$4,001.00; Tony Capaul \$10,000.00; Douglas Flock \$8,000.00. Motion by Pete Peterson second by Mary Cook to accept high bidder, Tony Capaul. Carried 5-0.
 - Parcel 281-02657-0000 – Two bids received, Christopher & Tracy Wills \$42,660.00; Jose Maceda \$4,852.30. Motion by Pete Peterson second by Rod Sherwood to accept high bidder, Christopher & Tracy Wills. Carried 5-0.
 - Parcel 032-00717-5000 – Two bids received, Glenn Paulson \$20,579.00; Chuck Arentz \$40,000.00. Motion by Mary Cook second by Pete Peterson to accept high bidder, Chuck Arentz. Carried 5-0.
 - Parcel 161-000167-0000 – Mike Wiedl, Village of Norwalk President, was present to offer a total of \$181.00 for the parcel, this amount includes administrative and deed fees. Discussion. Motion by Rod Sherwood second by Douglas Path to accept Village of Norwalk offer of \$1.00 for parcel, \$150.00 for administrative fees and \$30.00 for deed fee for a total of \$181.00. Carried 5-0.
- It was a committee census to advertise additional tax delinquent properties.
- Relocation of Departments Housed in Annex B / Building D / Land Conservation Building – Jim Bialecki explained that there is no new information on the badger housing building.
- Justice Center – Garry Spohn explained that panic alarms are almost complete. There was discussion on attic lighting in the jails, door wiring and alarm panel.
- The Building Managers Report was provided.
- Items for next month's agenda – Tax Delinquent Properties
- Motion by Pete Peterson second by Mary Cook to adjourn at 1:48 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk - Recorder

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

Property & Maintenance Meeting
April 10, 2019
1:00PM
Monroe County Assembly Room

Justice Center/Courthouse/Jail:

- Panic Alarms are completed with the exception of Human Services.
- We have started working on the water alarms.
- We moved the coat rack by the assembly hall. This was done to give us a spot for the vending machines.
- The handicap operators are now functioning.
- We installed a new hardwired door bell system for Justice Programs. This allows those using their service at night to let them know that they need to have the exterior door released.

Rolling Hills:

- I am checking on the requirements regarding replacing the generator so that I know what they are in the event of a total failure.
- I have been working on \$ numbers to fix the large items at Rolling Hills.
- Most of the filters were changed this month.

206 K Street

- You will be considering a repurpose of funds from the long range sidewalk/parking lot account to cover the parking area at the rear of this building.

Property Manager:

- We have interviews on the 16th to fill our maintenance assistant position.
- I have had quite a few calls regarding the past and present tax parcels.
- We have one vacant preventive technician position. It is currently being advertised.
- We did have some leak issues in Building A caused by frozen roof drains.