

# Monroe County Land Information Council

## Preliminary Minutes

COMMITTEE: **Land Information Council**  
TIME: 1:00 PM  
PLACE: Monroe County Board Assembly Room, 1<sup>st</sup> Floor-Room #1200, 112 S Court St, Sparta, WI 54656  
DATE: **Tuesday, November 7th, 2017**

PRESENT: Jeremiah Erickson, Brannick Beatse, Deb Brandt, Sharon Folcey, Randy Williams, Al Hoff, Gary Dechant, John Mehtala.

1. Meeting called to order 1:01 PM
2. **Approved August 7, 2017 Minutes. Motion Randy Williams, Seconded by Gary Dechant. All In Favor.**
3. Future Register of Deeds Office Projects.
  - a. Deb Spoke about the back-scanning and recorded systems currently in use. GCS for indexing, Kofile (Application Extender) for viewing images and a combination of scanning of new large format plats at Evans Printing and using On Q solutions for back-scanning. Deb would like to look at E-Recording friendly, modern scanning and stamping and some expanded capabilities like built-in email notifications. Currently 9 Wisconsin Counties use GCS for ROD indexing.
  - b. Brannick stated that GCS is in use in most Wisconsin Counties for RPL and Treasurers office. Their presence is increasing in the State of Wisconsin.
  - c. Deb stated that her office has a lot of duplication of keying and data entry.
  - d. John stated that the average lifespan of software is about five years.
  - e. GCS has been used in windows format here since about 2000 and prior to that dating back to 1987 we had an AS400 system. GCS met with us once in the last year with their new owner and ran through product updates for all of their systems.
  - f. Deb would like to work with a single vendor instead of the multiple ones that she currently does and right now believes that her office is held back a bit when it comes to expanding services with new technologies available.
  - g. Cybersecurity was noted and John stated the costs of our existing servers. Current software expenditures were noted and the pricing options of one vendor, Fidlar were discussed. There are numerous options. Location of where the images are hosted would be one of the biggest impacts in pricing.
  - h. Some people whom have transitioned to Fidlar experienced an increase in revenue of 30%.
4. Future Monroe County Aerial Image Acquisition.
  - a. Pricing for Wisconsin Regional Orthophotography Consortium (WROC) was shared.
  - b. Pricing for acquiring Pictometry oblique images was shared.
  - c. It will be determined in the future which route we will go but it may be a consideration that until Dispatch is using software that handles Pictometry we may hold off in investing in it. The least expensive option at this time would be to join WROC, but if interest warrants it Pictometry is an option.
5. Monroe County Surveyor/Land Information Office Joint PLSS Maintenance Project. A map of current section corner coordinates status was shared. It identifies which areas are in need of higher accuracy section corner coordinates. Our 4<sup>th</sup> benchmark to achieve is higher accuracy PLSS which in turn will increase the accuracy of other layers in our GIS. There are likely over 600 corners that may be in need of higher accuracy but some may be unreachable. Analysis is being done to determine some nice areas of interest to obtain coordinates. We currently have a bounty program in which \$175 are given out to do maintenance of a section corner. An additional \$75 is available if a coordinate is offered. Our County Surveyor is going to focus more on maintenance in the coming year and that will allow us to gain accuracy in our PLSS network.
6. Monroe County Land Information Plan 206-2018 Amendment. The alterations for updated job positions and more were made to the County Land Information Plan (CLIP). New projects were added so that we can

expend funds and grant monies. A new plan cycle will take place the following year but it is necessary to update the plan now. **Motion made by John Mehtala to accept amendments to the Monroe County Land Information Plan, Seconded by Al Hoff, All in Favor, Motion Carried.**

7. Monroe County 2018 Grant Application. The Monroe County Grant application expenses were discussed. The biggest change from the prior years are the movement towards achieving benchmark 4. This meant changes in what parts of our office budget will be covered by grants. Brief discussion of how many corners are currently maintained by the county surveyor and how much time it takes to adjust our layers of information following the acquisition or update of a PLSS corner. **Motion made by Al Hoff to accept the Monroe County Grant Application as prepared, Seconded by John Mehtala, All in Favor, Motion Carried.**
8. 2018 Land Information Office Budget Adjustment. Despite the budgets in the process of being approved a budget adjustment will be necessary as expenditures are shuffled around to comply with grant spending. This will result in an increase in expected expenses. We have money available to cover these expenses. This is non-levy money. Deb noted that the line item title appears incorrect in the budget adjustment. It is the correct line item title which has an outdated name and this has been noted in the past. **A motion to proceed with the Land Records Budget Adjustment was made by Randy Williams, Seconded by Deb Brandt, All in favor, Motion Carried.** The budget adjustment will be taken to the Administrative Committee and Finance.
9. Old Business. None
10. New Business/Items for next meeting's agenda and potential dates. Meeting will be held sometime after the WLIA Annual meeting which takes place in early March this year.
11. Adjournment. **3:28 PM Motion by Deb Brandt, 2<sup>nd</sup> by Sharon Folcey, All in Favor.**