

Committee: Land Information Council

Date: Tuesday, March 31, 2015

Location: Monroe County Courthouse, Meeting Rm 2, 112 South Court St, Sparta, WI 54656

Time: 1:00 PM

Present: Gene Treu, Cindy Zinke, Gary Dechant, Al Hoff, Deb Brandt, Jeremy Erickson, Randy Williams, Cindy Struve

1. The meeting was called to order at 1:02 PM.
2. August 4, 2014 minutes were approved by Gene Treu, Seconded by Cindy Zinke. All in favor. Motion carried.
3. New Business re-election of officers... **Jeremiah Erickson Chair, Al Hoff Vice-Chair, motion by Cindy Zinke second by Gene Treu, All in favor, motion carried.**
4. Register of Deeds Office back-scanning project (Source Code Systems). We are scanned and redacted back to approximately 1945. Approximately \$40,000 of redaction fee funds has recently been spent on back-scanning and redaction. The rest of the records are yet to be scanned but there is still some money available. Al noted that we should determine what a scanner/plotter costs to see if it would be a worthwhile expense. Gary noted that Juneau County may have spent around \$6000 for a new scanner. Perhaps if we had a large format scanner we could do some of our own back-scanning and back-keying but at this time ROD does not have any available staff time for the project. Our web portal is getting daily use. Approximately 141,000 images were recently imported into the system and will be available online as they are back-keyed.
5. Section Corner Monumentation/maintenance. Gary stated that last year he managed to maintain 84. The year before he worked upon 69. Lawrence Johns completed all but one corner on his project that wrapped last year. He will be completing the additional corner though this year. Last year Gary reviewed 44 Certified Survey Maps (CSMs). He has reviewed four so far this year. The objective is to check for compliance with County codes, AE7 State administrative codes and Chapter 236 of the statutes, along with general typing errors etc. 5% of corners are recommended to be maintained per year. Gene noted that we would be better served to accelerate that process. Gary stated we pay \$175 per corner for maintenance out of the County Surveyor Budget. To set a corner we pay \$350 plus an additional \$75 for coordinates. Gene stated it would be good to try and get 150 complete per year to speed up the maintenance cycle and as a result save money by protecting our investment in the corners. **Gene motioned to earmark \$12,000 of the land records budget until the end of 2016 for the purpose of section corner monument maintenance. Deb seconded. Roll Vote Gary Dechant abstained. All voting were in favor. Motion Carried.**
6. Statewide Parcel Mapping Project. Discussed the future of the project and timelines. A report will come out this summer and the data will be made available online in July. A grant cycle will begin this year. At this time it is likely that we may try for a grant that will populate address information at the parcel attribute level.
7. GeoComm projects and addressing. Mobile units still may not have all the kinks worked out. When that is complete dispatch will be able to update and we can go into a maintenance cycle. Jeremy has been identifying some problems in the data and Geocomm is reviewing and adjusting on a case-by-case basis. Some different Geocomm staff members just took control of the project. **Motion to recommend that members of Emergency Management, Dispatch, The Sherriff's Dept., Information Technology, Land Records, Zoning, the**

County Administrator and any other pertinent stakeholders involved review and resolve the GeoComm project. Motion by Deb Brandt, Second by Gene Treu. All in favor. Motion carried.

8. 2015 Wisconsin Regional Orthophotography Consortium (WROC) Project Update. 6" is being flown. The Villages of Kendall, Wilton and Cashton as well as the Cities of Sparta and Tomah are sharing acquisition costs for the project. The Eastern 2/3 of the county were reportedly flown a few weeks ago. The rest of the county has yet to be flown but as soon as the remaining snow melts and clear conditions are at hand it will be flown and acquired.

9. Monroe County Land Records Modernization Plan Progress. I noted that I am working with a Land Information Plan Instruction Review and Revision Group we have met in about four teleconferences with two more left. Upon which new instructions will be adopted. The new plans will be due sometime in December of this year.

10. Long Term Goals. Under consideration for our next plan will be a Section Corner maintenance project or the establishment of more contracted time for a surveyor. Back-scanning and the re-scanning of plats. Pictometry. ADC updates to allow for download of layers. Update of our product fee schedule. A separate site address vs access address layer. Migration to the parcel fabric.

11. Old Business...Discussed council per diems for citizen members and we believe that the situation was left with the new committee that was going to look at committee restructuring. I am contacting the Clerk's Office to determine the status of this request. **Motion to recommend to the Administrative Committee that the county pay per diems to citizen board members by Gene Treu, Seconded by Deb Brandt. Gary Dechant abstained. All voting were in favor. Motion carried.**

12. New Business...Revisit all agenda items in the next meeting. Possibly a Land Records Modernization Draft Plan as well as the possibility of the budget for 2016. Likely to meet in August TBD.

13. Adjourned at 2:53 PM. Gene Treu motion, Cindy Zinke seconded, all in favor, meeting adjourned.