

Monroe County Land Information Council

MINUTES

COMMITTEE: **Land Information Council**
TIME: 9:00 AM
PLACE: Monroe County Board Administrative Building Lobby, 202 S K St, Sparta, WI 54656
DATE: **Tuesday, July 2, 2019**

PRESENT: BRANNICK BEATSE, GARY DECHANT, AL HOFF, DEB CARNEY, JEREMIAH ERICKSON, RANDY WILLIAMS, DEB BRANDT.

1. Call to order/Roll call. At 9:00 AM.
2. **Motion by Randy Williams to approve the June 11, 2019 minutes. Seconded by Deb Carney. All in favor. Motion Carried.**
3. A recommendation was made to select the Pro-West proposal after additional information was considered. Pro-West came highly recommended for their installations, they are well staffed, and their proposal was the lowest in regards to a combination of configuration and estimated customer service/on-call costs. **Motion by Randy to select Pro-West as our vendor for consultation services, server replacement, migration, configuration, and implementation, seconded by Brannick, no further discussion. All in Favor, Motion Carried. 7-0.**
4. A budget adjustment may be needed to acquire a new GIS Server, in the ballpark of \$14,000. **Al Hoff made a motion to prepare a budget adjustment to secure funds to cover the new GIS server hardware. Seconded by Gary Dechant, no further discussion, All in Favor, Motion Carried. 7-0.**
5. A budget adjustment will be sought to cover an additional license for the Zuercher software (\$5000) to supply mapping to dispatch. The Land Information Office has already signed off on approval of the purchase considering we had budgeted for an upgrade for ESRI products, but now with the other project moving forward we will exceed those estimated expenses due to this additional server license that was unknown during last years' budget process. It is a one-time expense. **Brannick motioned to prepare a budget adjustment to acquire an additional ESRI Server license for the Zuercher Software utilization for use in dispatch. Al Hoff seconded. Randy Williams noted he would abstained from a vote in discussion, end of discussion. Randy Williams abstained, the rest in favor. None Opposed. Motion Carried 6-0 with one abstaining.**
6. The GCS Webportal can be enhanced by the inclusion of credit card payments right in their program for \$1000 plus an \$800 annual fee. This will cut down on additional paperwork the Treasurer's Office encounters when people pay Monroe County and the fee should have went to the local Treasurer. This software allows for those instance to be shut out of the credit card process. It also allows the patrons that are making proper payments to Monroe County, to do so without making additional phone calls or going to a third party website because it is now a built in option that works inside of the GCS Webportal. **Randy Williams motioned to accept the GCS quote and cover the costs associated with the upgrade. Deb Brandt seconded the motion.** In further discussion I noted that I will add the continual costs of \$800 for annual maintenance to the 2020 Land Records Budget. Deb Carney announced she would abstain from the vote. Discussion concluded. **Deb Carney abstained. All others in favor. Motion Carried 6-0 with one abstaining.**
7. In other business some Deb Brandt reported that some people were not finding their names through a search on our GIS website. Brannick discussed that it was likely due to backlog. After he makes a change it often takes a week before it will be present on our website and he is currently 2-3 weeks behind the daily transactions. If people are concerned, or cannot locate their parcel after a new purchase they can contact Brannick or Jeremiah if they are unable to retrieve the data on the WGXtreme GIS Webserver.
8. The budget will be discussed during the next Land Information Council Meeting.
9. Meeting will likely take place on Tuesday August 6, 2019 at 1 PM at the Great Hall.
10. **Motion to adjourn at 9:16AM by Deb Brandt, Seconded by Randy Williams. All in Favor.**