



# MONROE COUNTY BOARD OF SUPERVISORS

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## NOTICE OF MEETING

COMMITTEE: **ADMINISTRATIVE/EXECUTIVE**  
TIME: 9:00 a.m.  
PLACE: Rolling Hills Activity Room  
14345 County Hwy B  
Sparta, WI 54656  
DATE: **Tuesday, October 13, 2015**

### SUBJECT MATTER TO BE CONSIDERED

1. Call to order/Roll call
2. Minutes approval -- September 8, 2015 (enclosure)
3. Child Support Directors Report
4. Care of Veteran's Graves Update
5. Resolution Amending the County Code to Incorporate Changes to County Committees and Boards due to Reduction of the Monroe County Board Size - Discussion/Action
6. Committee Duties Discussion
7. County Board Strategic Planning Discussion
8. County Administrator
  - a. Monthly Report
  - b. Conferences/Training Requests -- Discussion/Action
9. Monthly Expenditure Review
10. Next Month's Meeting Date/Time
11. Next Month's Agenda Items
12. Closed Session per §19.85(1)(c), to consider the contract and compensation of the County Administrator
13. Adjournment

Sharon Folcey, Committee Chair  
Date notices mailed: 10/07/15

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Administrative/Executive Committee  
September 8, 2015

Present: Sharon Folcey, James Kuhn, Bruce Humphrey, Pete Peterson; Paul Steele Absent  
Others: Catherine Schmit, John Mehtala, Pam Pipkin, Andrew Kaftan, Ken Kittleson, Bob Janovick

The meeting was called to order in the Rolling Hills Activity Room at 9:00 a.m.

- Minutes Approval – Motion by Pete Peterson second by Bruce Humphrey to approve the 08/11/2015 minutes. Carried 4-0.
- Budget Proposals –
  - a. Information Systems – John Mehtala explained his 2016 budget and answered questions.
  - b. Child Support – Pam Pipkin explained her 2016 budget and answered questions.
- Child Support Credit Card Increase – Pamela Pipkin explained the need for a credit card increase from \$500.00 to \$1,000.00. Discussion. Motion by James Kuhn second by Pete Peterson to approve credit card increase to \$1,000.00. Carried 4-0.
- Catherine Schmit provided the monthly County Administrator Report.
- Administrator Conferences/Training Requests – None.
- 2016 County Board Reduction Ordinance – Andrew Kaftan provided members with a draft of ordinance 2-368, Standing Committees. Section numbers and ordinance language were also provided. Discussion. The committee recommends moving forward with 11 standing committees. Andy will draft a resolution for next month.
- County Office Hours – James Kuhn explained that he has received a couple of complaints of county offices being closed. It was discussed that county office hours are from 8:00 a.m. – 4:30 p.m., except for the Highway Department Office hours of 7:30 a.m. – 4:00 p.m. Set hours were developed by resolution in 1989 and are set in the Monroe County Code of Ordinances. The Administrator will address the Department.
- Resolution Authorizing Increase in Per Diem Payments for Monroe County Board Supervisors – County Per Diem rates have not been adjusted since 1997. This resolution would set committee meetings at \$50.00 and Board meetings at \$75.00. Discussion. Motion by Bruce Humphrey second by Pete Peterson to recommend resolution and forward to the full board for approval. Carried 3-1.
- County Board Strategic Planning/Education – The committee discussed holding a strategic/education session with the current board. Tentatively a one day education session will be looked into in mid-January.
- County Board Supervisor, Pre-Election Packet Discussion – Shelley Bohl provided a Monroe County Supervisor Election Packet for potential candidates. Supervisors reviewed and provided suggestions. The Supervisor Election is this spring.
- The monthly expenditure report will be provided to members via iPad's.
- Next meeting date – October 13, 2015 at 9:00 a.m. in the Rolling Hills Activity Room.
- Items for next month's agenda – Standing Committee Ordinance Resolution, Committee Duties
- Motion by Pete Peterson second by Bruce Humphrey to go into closed session per WI Statute 19.85(1)(c) to conduct County Administrator Annual Evaluation and Contract. A roll call vote was taken with Folcey, Kuhn, Humphrey and Peterson all voting yes.
- Closed session per WI Statute 19.85(1)(c) to conduct County Administrator Annual Evaluation and Contract.

- Motion by Pete Peterson second by James Kuhn to return from closed session and adjourn meeting at 11:35 a.m. A roll call vote was taken with Folcey, Kuhn, Humphrey and Peterson all voting yes.

Shelley Bohl, County Clerk  
Recorder

CHILD SUPPORT PERFORMANCE

PERFORMANCE FISCAL YEAR (9/1 to 9/30)

YEAR	CASES	PATERNITY %	COURT ORDER %	CURRENT SUPPORT %	ARREARS %	TOTAL IVD COLLECTED	TOTAL IVD AND NIVD COLLECTED	Order/Paternity per FTE required/us
top \$		80	80	80	80			
2007	2509	113.4	82.82	75.35	70.82	\$ 5,893,541.76	\$ 7,362,505.49	
2008	2442	116.03	90.58	76.06	72.64	\$ 6,074,705.31	\$ 7,670,602.57	
2009	2545	115.73	91.47	75.65	76.73	\$ 5,964,501.61	\$ 7,569,503.64	
2010	2660	115.41	91.62	76.72	77.38	\$ 6,022,849.08	\$ 7,545,728.69	
2011	2699	110.83	92.7	77.21	80.53	\$ 6,142,333.85	\$ 7,481,879.01	
2012	2831	113.86	91.49	78.05	79.28	\$ 6,392,831.98		85/87
2013	2924	110.2	90.8	77.92	77.29	\$ 6,293,255.60	\$ 7,711,934.83	
2014	2966	110.07	91.2	78.06	78.82	\$ 6,402,115.18	\$ 7,751,922.51	
2015	2979	113.22	91.21	78.5	79.76	\$ 6,517,891.10	\$ 7,593,032.14	

This is based on fiscal year 10/1 to 9/30

The 5th performance measure started with the fiscal year ending 2012: It is based on a required number of court orders/paternities to be established per full time employee. fifth measure no longer required as of 2013.