



MONROE COUNTY BOARD OF SUPERVISORS

AMENDED NOTICE OF MEETING

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE 608-269-8705
FAX 608-269-8747
www.co.monroe.wi.us

COMMITTEE: ADMINISTRATION &
PERSONNEL COMMITTEE
TIME: 9:00 a.m.
PLACE: Monroe County Justice Center
Monroe County Board Assembly Room
South Side/Oak Street Entrance
1st Floor – Room #1200
112 South Court Street
Sparta, WI 54656
DATE: Tuesday, December 10, 2019

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date/Time
3. Minutes Approval of November 12, 2019
4. Economic Development Coordinator Report
5. Economic Development Coordinator Position
6. Land Information
 - a. 2020 WI Regional Orthophotography Consortium Agreement
 1. Intergovernmental Support Agreement (IGSA) between the United States and Monroe County, Wisconsin Regarding Light Detection and Ranging (LiDAR) and Aerial Photography Services – Discussion/Action.
 2. Professional Services Agreement for Geospatial Service with Ayres Associates – Discussion/Action
 3. Memorandum of Understanding with the City of Sparta – Discussion/Action
 4. Memorandum of Understanding with the City of Tomah – Discussion/Action
 - b. Wisconsin Land Information Program 2020 Base Budget, Training & Education, and Strategic Initiative Grant Application – Discussion/Action
7. Child Support
 - a. Director Report
 - b. 2019 Revenue Update
 - c. Request for Line Item Transfer – Discussion/Action
8. Personnel
 - a. Director Report
 - b. Resolution to Set Elected Official Rates for Next Term in Office – Discussion/Action
9. County Administrator Report
10. Next Month's Agenda Items
11. Adjournment

Pete Peterson, Committee Chair

Date notices mailed: December 5, 2019

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.



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Pete Peterson, Committee Chair

Date notices mailed: December 4, 2019

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Present: Pete Peterson, Sharon Folcey, Mary Von Ruden, Cedric Schnitzler, Mark Halverson
Others: Tina Osterberg, Ed Smudde, Hannah Olson, Steve Peterson, Pamela Pipkin, Jeremiah Erickson,
Wes Revels, Deb Lutjen, Marlene Sund

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Pete Peterson.

- Next Month's Meeting Date/Time – The next meeting is Tuesday, December 10, 2019 at 9:00 a.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Von Ruden second by Sharon Folcey to approve the 10/08 & 10/23/19 minutes. Carried 5-0.
- Steve Peterson provided the monthly Economic Development Coordinator Report.
- WIOA Youth Disallowed Cost/Invoice – Wallace Habegger forwarded an invoice from the Western WI Workforce Development Board. Motion by Mary Von Ruden second by Cedric Schnitzler to approve the invoice in the amount of \$39.40 for WIOA Youth disallowed cost reimbursement from the County Board budget. Discussion. A roll vote was taken, carried 3-2 with Peterson and Folcey voting no.
- Resolution to Conduct Countywide Advisory Referendum on Creation of Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps – Motion by Cedric Schnitzler second by Mark Halverson to approve resolution and forward to the full county board for approval. The resolution will inform parties of the position of Monroe County constituents against partisan agendas being utilized in establishing voting districts by countywide referenda. Discussion. Carried 5-0.
- Land Records 2020 WI Regional Orthophotography Consortium Agreement – Jeremiah Erickson explained Orthophotography Consortium for aerial imagery. Discussion. This item will be re-visited.
- Child Support –
 - a. Pamela Pipkin provided the Director Report
 - b. Pamela provided a legislative update, Birth Cost litigation apportionment costs may be taken away.
- Personnel –
 - a. Policy Manual Updates – Ed Smudde, Personnel Director explained language update from Information Systems to Information Technology. Discussion. Motion by Mark Halverson second by Sharon Folcey to approve resolution and forward to the full county board for approval. Carried 5-0.
 - b. Policy Manual Updates – Motion by Cedric Schnitzler second by Mark Halverson to approve resolution and forward to the full county board for approval. Ed explained the Employee Recognition Program. Discussion. Carried 5-0.
 - c. Line Item Transfer – Motion by Cedric Schnitzler second by Sharon Folcey to approve line item transfer. Ed explained 2019 line item transfer in the amount of \$1,500.00 for legal counsel and office supplies. Carried 5-0.
 - d. Ed Smudde provided the monthly Personnel Director Report.
- Administrator –
 - a. Tina Osterberg provided the Monthly Administrators Report.
 - b. Line Item Transfer – Motion by Mark Halverson second by Cedric Schnitzler to approve line item transfer. Tina explained 2019 line item transfer in the amount of \$1,200.00 for office chairs and phone cover. Carried 5-0.
- Next Month's Agenda Items – Land Records 2020 WI Regional Orthophotography Consortium Agreement; Resolution to set Elected Official Rates for next term in Office; Child Support Line Item Transfer; Economic Development Coordinator Position.
- Pete Peterson adjourned the meeting at 10:33 a.m. Carried 5-0.

MONROE COUNTY ECONOMIC DEVELOPMENT COORDINATOR REPORT – December 2019

PROSPECTS

1. Coffee additive company – Cashton – handed off to Scot Wall
2. Industrial Hemp CBD Oil Processing – Kendall – announcement pending
3. Corn Board processing plant – Kendall – finalizing things with a location in Kendall
4. Hotel – Tomah - handed off to Roger Gorius
5. Restaurant/Bar & Grill – Tomah – handed off to Roger Gorius
6. Food processing plant – Sparta – handed off to Todd Fahning
7. Land Broker project – Sparta & Tomah – handed it off to Roger G. & Todd F.

All others were very preliminary, and it is up to Roger & Todd if they want to pursue them. Seven companies dropped Monroe County as a prospect because of me leaving at the end of the year. CVN said they will follow up with Tomah or Sparta if any of them change their minds.

There's no 2020 membership with the Community Venture Network as the 3-way split of the membership fee is not going to be funded by Sparta and Tomah anymore. Neither one had the time to attend the 3 annual meetings with prospects either so CVN is pulling the membership anyway.

Attending the CVN meeting in the Twin Cities on 12/13/19 representing Monroe County for the last time, meeting with potential prospects. Tomah and Sparta would not attend and asked if I would go for them. If any prospects are interested, I will pass on the summaries to Sparta & Tomah.

MEETINGS

- SW-ITBEC meeting – Sparta – *representing Monroe County – resigning on 12/31/19*
- Lunch meeting – Market & Johnson
- WI Rural Partners Rural Summit Sub-committee meeting – Marshfield
- Co-hosted a Workforce Solutions Luncheon - Sparta
- WI Area Convention & Visitors Bureau Fall Tourism Conference – Manitowoc
- WI Rural Partners Board Meeting – Stevens Point – *representing Monroe County – resigning on 12/31/19*
- 13 – Bio-Sunn meetings & conference calls
- WI Downtown Action Council Board meeting – *representing Monroe County – resigning on 12/31/19*
- Hidden Valleys Board meeting – Richland Center – *representing Monroe County – resigning on 12/31/19*
- Attended - 7 Rivers Alliance Housing Summit – La Crosse
- Attended – UW-Extension Industrial Hemp Workshops – Melrose & Hillsboro
- Attended – WI Farm Bureau Federation Convention – Wisconsin Dells

Submitted by:



Steve Peterson - Monroe County E.D. Coordinator

**Intergovernmental Support Agreement (IGSA) between
The United States
and
Monroe County, Wisconsin
Regarding
Light Detection and Ranging (LiDAR) and Aerial Photography Services**

This is an Intergovernmental Support Agreement (hereafter referred to as the IGSA or Agreement) between the United States (hereafter referred to as United States or Government) and Monroe County, Wisconsin (hereafter referred to as the County). This Agreement is entered into pursuant to federal law codified at 10 USC 2679. The statute authorizes the Secretary of the Army to enter into an IGSA on a sole source basis with a state or local government to receive installation support and services. The Secretary of the Army has delegated authority to the Garrison Commander, United States Army Garrison – Fort McCoy, Wisconsin (USAG-FMWI), to execute agreements on behalf of the United States.

The purpose of this IGSA is to outline the roles and responsibilities of the parties and identify the services to be furnished. The parties undertake this Agreement in order to provide services to USAG-FMWI to achieve cost savings for the Department of the Army and the County.

RESPONSIBILITIES OF THE PARTIES:

The County shall perform the installation support services as stated in this IGSA. The term "installation support services" only includes services, supplies, resources, and support typically provided by a government for its own needs and without regard to whether such services, supplies resources, and support are provided to its residents generally, except that the term does not include security guard or firefighting services.

This is a non-personal services agreement. Each party is responsible for all costs of its personnel including pay, benefits, support and travel. Each party is responsible for supervision or management of its personnel.

The tasks, duties and responsibilities set forth in this IGSA may not be interpreted or implemented in any manner that results in County personnel creating or modifying federal policy, obligating appropriated funds of the United States, or overseeing the work of federal employees. Under no circumstances shall County employees or contractors be deemed federal employees. If the County shall provide services through a contract, the contract must be awarded through competitive procedures. FAR requirements do not apply to collective bargaining agreements between the County and its employees. Employees of the United States may not perform services for or on behalf of the County without the approval of the Garrison Commander.

SUMMARY OF SERVICES:

In summary, the County shall provide LiDAR and Aerial Photography services for Fort McCoy.

The County will provide 4-band, 3-inch pixel orthoimagery across 179.7 square miles and 2-inch pixel orthoimagery across 11.1 square miles. Deliverable products include digital ortho tiles in GeoTIFF and MrSID format; project-wide mosaic in MrSID format; ortho tile index in vector format; ground control locations in vector format; and metadata that is Federal Geographic Data Committee (FGDC) compliant. Reference Exhibit A, Monroe County Project Area. The County will provide LiDAR data and orthoimagery data on an external hard drive. In the event, USAG FMWI is no longer able to accept the external hard drive as a method of transmission of data, the County will work to make the information available to USAG FMWI by agreed upon means of transmission.

The 4-band orthoimagery will be developed from aerial photography that is acquired using a calibrated, digital photogrammetric camera, during leaf-off spring conditions. The 3-inch and 2-inch orthoimagery will consist of GeoTIFF tiles based on Public Land Survey System (PLSS) quarter quad sections.

The County has agreed to provide their recently collected LiDAR data with USAG-FMWI at no additional cost in FY 2020. In the County's next contract for Aerial Photography, the County will include additional LiDAR data collection for USAG-FMWI in FY 2024 and FY 2028 in order for Fort McCoy to meet Army Regulatory requirements.

TERM OF AGREEMENT: The term of this Agreement shall be for ten years from the execution of the Agreement by the parties. The United States shall be obligated for one year of performance under the agreement, as it has no authority to obligate additional periods of performance without appropriation of adequate funds by the Congress. The United States shall only be obligated for an additional year of performance upon receipt of such funds, and only upon written notice by the Garrison Commander of an intent to award the option for an additional year of performance. The Garrison Commander shall provide notice of the renewal of the IGSA at least 10 days prior to the expiration of then current performance period. The Garrison Commander may suspend performance of the renewed period at no additional cost to the United States, until adequate funds have been received. If funds are not received, the parties agree that the Agreement can be unilaterally terminated by the Garrison Commander without further liability to the United States.

PAYMENT: The United States shall pay the County for services as described below upon satisfactory completion of services. Payment shall be for services as set forth in this Agreement. The County shall not include any State or local taxes in the prices it charges the United States unless approved by the Garrison Commander in advance. The County shall electronically submit invoices or payment requests to the Government's IGSA-TR and the IGSA Manager. The Garrison Commander will not authorize payment unless all billed services have been satisfactorily completed, and may reduce the amount(s) billed for unsatisfactory or partial performance, or for other reasons specified in this Agreement. The Government will make payment in accordance with the Prompt Payment Act (31 USC 3903) and implementing regulations. Interest shall be paid for late payments as required by the Act, and shall be paid at the rate established by the Secretary of the Treasury for disputes under the Contract Disputes Act of 1978.

Year	Price
Year 1 (FY 2020)	\$79,770.00
Year 2 (FY 2021)	\$0.00
Year 3 (FY 2022)	\$0.00
Year 4 (FY 2023)	\$0.00
Year 5 (FY 2024)	\$133,770.00
Year 6 (FY 2025)	\$0.00
Year 7 (FY 2026)	\$0.00
Year 8 (FY 2027)	\$0.00
Year 9 (FY 2028)	\$133,770.00
Year 10 (FY 2029)	\$0.00

The payment method for IGSA's will be made via Miscellaneous Payment transactions processed through the General Fund Enterprise Business System (GFEBS). All IGSA's will be manually entered into GFEBS by the Garrison Resource Management Office who will commit and obligate funds. Payments will be processed within GFEBS by the DPW Business Operations and Integration Division (BOID), upon approval by the designated Miscellaneous Pay Approver payment documents are electronically transferred to DFAS who will issue payment via electronic fund transfer (EFT) or check to the County.

OPEN COMMUNICATIONS AND QUALITY CONTROL: The Parties shall identify and present any issues and concerns that could potentially impede successful performance of the IGSA in a timely and professional manner. The County and their contractor will have a two-step QA/QC plan, which will include delivery and review of a pilot area selected by the County, which will overlap Fort McCoy property. Once the pilot is approved, countywide GeoTIFF processing occurs, where the County will review all GeoTIFFs. The County will conduct a Quality Assurance review to make sure any areas of concern are fixed prior to delivery.

The following timeline of services is agreed upon between County and their contractor:

Aerial acquisition of digital imagery – March through May timeframe (depending on weather and ground conditions)

Pilot orthoimagery tiles delivered for County review – 90 days after completed acquisition

Countywide orthoimagery GeoTIFF tiles delivered – 180 days after completed acquisition

The 3-inch and 2-inch project area GeoTIFF tiles delivered – 250 days after completed acquisition.

County review of data with written comments – 30 days after delivery of countywide products

Final delivery of orthoimagery GeoTIFF tiles – 30 days after County review

Final delivery of compressed orthoimagery MrSID tiles and mosaics – 30 days after County acceptance of GeoTIFF tiles

The following timeline is agreed upon between County and USAG-FMWI:

Final delivery of GeoTIFF and MrSID Orthoimagery: 15 days after County has reviewed and accepted data from Contractor.

INSPECTION OF SERVICES: The County will only tender services and goods in conformance with the IGSA. The Directorate of Public Works, Fort McCoy, with the approval of the Garrison Commander, shall appoint an IGSA-TR who will be responsible for inspecting all services performed. The County will be notified of the identity of the IGSA-TR and his alternate, and of any changes. If services are performed outside the installation, the IGSA-TR shall be granted access to areas where services are performed.

If the IGSA-TR determines that services do not conform to the requirements in Agreement, the IGSA-TR can require the County to perform the services again, in whole or in part, at no additional cost to the government. If the services cannot be corrected by re-performance, the Garrison Commander may alternately, in his sole discretion, terminate this agreement.

If the County is unable to perform any of the services due to an occurrence beyond the reasonable control of the parties, such as Acts of God, unusually severe weather, or government activities on the installation which impede the County's performance, the County shall promptly notify the IGSA-TR.

Should the County fail to perform services or abandons performance, the United States may perform or contract for performance of the services at no cost to the County and may terminate this agreement. Except in an emergency, the United States will not exercise this authority without providing prior notice to the POC designated by the County to allow for amicable resolution of issues between the parties. If services are deemed to be deficient and cannot be corrected to the satisfaction of the IGSA-TR, the Garrison Commander may terminate the IGSA immediately. Such termination shall not become effective without prior notice and consultation with the County POC identified in this agreement.

LIABILITY FOR DAMAGE TO THIRD PARTIES: The County shall be liable to the United States for loss or damage to third parties in performance of the services, wherever performed, and for injury or death of persons resulting from the negligence or fault of the County, its employees, its contractors, or agents in performance of the Agreement. The County shall hold the United States harmless from claims or litigation from third parties and shall indemnify the Government for all judgements against it as well as costs incurred in connection with defense of such litigation. The United States shall not be responsible for injuries and deaths to the County's employees or employees of its contractors, unless caused by a Government employee and compensable pursuant to federal legislation authorizing recovery against the United States.

DUTY TO COOPERATE IN ACCIDENTS AND DAMAGE: The County shall fully cooperate with the United States in investigations involving accidents or damage to property or persons on property under Federal control. The County shall timely furnish reports of investigations it completes regarding such accidents or damage to the IGSA-TR. The United States shall fully cooperate with the County involving accidents or damage to property or persons on property under Federal control and shall, upon request and submit to the provisions of the Privacy Act (5 USC 552), timely furnish reports of investigations it completes regarding such incidents to the County.

MEDICAL CARE IN EMERGENCIES: County employees experiencing a medical emergency while working at USAG-FMWI may call 911 to generate an initial emergency medical response conducted by USAG-FMWI Fire and Emergency Services, but all follow-on medical care of County employees is the responsibility of the County.

DRUG FREE WORKPLACE ON MILITARY INSTALLATIONS AND FACILITIES: All properties under the control of the Department of the Army are drug free areas. Notwithstanding any contrary State or Local law, the County shall notify all individuals performing services on the installation that no controlled substances as specified in the Controlled Substances Act and title 21 Code of Federal Regulations shall be sold, distributed, used or consumed on the installation. With authorization from the Garrison Commander, the IGSA-TR may direct the County to bar individuals who violate these laws and policies from USAG FMWI when authorized by the Garrison Commander. Such individuals may also be barred from access to the installation by the Garrison Commander.

INSTALLATION SECURITY AND ACCESS REQUIREMENTS: Should the County or Contractor workforce require regular or routine access to the Installation, they must comply with the outlined access procedures. County and Contractor workforce must comply with all personal identity verification requirements as directed by Department of Defense (DOD), Headquarters, Department of the Army (HQDA), and/or local policy. Should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes. County, Contractor and all associated sub-contractors' employees shall comply with Army Regulation (AR) 190-13 Physical Security requirements, applicable installation policy, facility, and area commander installation/facility access, local security policies and procedures.

The County and Contractor shall also provide all information required on the Fort McCoy Forms 451 and 452 for background checks to meet installation access requirements (see below) to be accomplished by installation Director of Emergency Services Physical Security Division. County and Contractor personnel performing work under this IGSA shall submit to a NCIC-III Criminal History Check before access will be granted to Fort McCoy. Once the individual has cleared the criminal history they will be issued an Installation Access Card (IAC). An un-favorable NCIC-III Criminal History Check will result in the County or Contractor being denied access to the installation and a waiver request must be approved prior to gaining access. For waiver approval process coordinate with the installation physical security office.

County and Contractors must process all Fort McCoy Forms 451 and 452 through their Government sponsor (this is the IGSA-TR).

TERMINATION: The IGSA may be terminated by mutual written agreement at any time. Except as otherwise specified in this agreement, either party can unilaterally terminate this IGSA upon 90 days written notice to the POCs designated in this Agreement.

The United States reserves the right to terminate this agreement for its convenience at any time. When notified by the Garrison Commander of the termination, the County will immediately stop all work. The government will pay the County a percentage of the agreed price reflecting the percentage of work performed to the date of the notice. The County shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

SUSPENSION OF AGREEMENT: The United States reserves the right to suspend performance of the agreement or access to the installation in event of emergencies, mobilizations, national security reasons, or for other reasons outside the control of the United States.

APPLICABLE LAW: The IGSA is subject to the law and regulations of the United States. If any federal statute expressly prescribes policies or requirements that differ from the terms and conditions of this IGSA, the provisions of the statute shall govern.

CLAIMS AND DISPUTES: The parties shall use their best efforts to resolve any disagreement or disputes they may have regarding this Agreement. To minimize disputes, the parties will meet periodically, preferably on a monthly basis, to discuss performance and any other issues they may have. The IGSA-TR shall represent the Government in such meetings.

If the parties are unable to resolve an issue, the IGSA-TR or the County may submit a claim arising out of the Agreement to the Garrison Commander for a final decision. The written submission must specify the nature and basis for the relief requested and include all data that supports the claim, and may designate a County representative to discuss the claim and its resolution. The Garrison Commander shall issue a final decision within 90 days of receipt of each claim.

If the County is dissatisfied with the Garrison Commander's decision, the parties may by mutual consent, agree to use Alternate Dispute Resolution (ADR) to resolve the issue in controversy. The United States would normally consent to ADR based on the factors set forth in 5 USC 572(b). If the United States determines it would be inappropriate to use ADR, the United States shall inform the County, in writing, of the basis for its determination. If resolution cannot be reached, either party may terminate the contract upon 60 days written notice, and all outstanding amounts for services satisfactorily completed by the County up to the termination date shall be paid, in full, as invoiced by the County.

The parties agree to the above procedures in lieu of litigation in any forum.

NOTICES, POINTS OF CONTACT (POCs), ANNUAL REVIEWS, AND AMENDMENTS TO THE IGSA:

The POCs for issues pertaining to this IGSA are as follows:

For the United States, the IGSA-TR, Daniel Coburn, daniel.m.coburn.civ@mail.mil, 608-388-4760, or his designated representative.

For the County, Jeremiah Erickson, GIS Specialist, Monroe County, jeremiah.erickson@co.monroe.wi.us, 608-269-8698, or his designee.

Unless otherwise specified, all notices under this Agreement shall be provided to the POCs specified above.

The POCs and a management official at least one level above the POCs shall meet annually to discuss the IGSA, and consider any amendments to the Agreement. The Garrison Commander will be notified of the date/time of the meeting and may choose to attend.

Any party can propose amendments at any time. All amendments must be reduced to writing and incorporated by amendment to Agreement by the Garrison Commander in order to be effective.

DUTY TO PROTECT GOVERNMENT PROPERTY ON THE INSTALLATION: The County may conduct a visit of the installation with the IGSA-TR prior to performance to satisfy itself of the general and local conditions existing on the installation to include sites where services will be

performed. The County shall take measures to protect and not damage any property of the United States during performance of services. Should the County damage such property, the County may replace the item or restore it to its prior condition at its own cost or reimburse the United States for such costs. If the County does not take measures to replace or restore, the United States reserves the right to sever this agreement.

CONTINUITY OF SERVICES: The County recognizes that the services under this Agreement are vital to the United States and must be continued without interruption, and performed even in event of a dispute between the parties.

HOLD HARMLESS: Except as otherwise provided in this Agreement, the County shall indemnify and hold the United States harmless against any and all judgments, expenses, liabilities, claims and charges of whatever kind or nature that may arise as a result of the activities of the County or its employees in performance of this Agreement.

WAGES AND LABOR LAW PROVISIONS: These provisions apply to the County and any contractor performing services under this IGSA on behalf of the County. The County shall be exempt from federal labor statutes, provided it pays its employees at wage grades or rates normally paid by the County, and complies with all applicable County labor laws and standards. In no event, however, shall any employee be paid at wage rate below the minimum wage established in the Fair Labor Standards Act. The County shall comply with all applicable federal, state and local occupational safety and health requirements and standards. If the County has knowledge that any actual or potential labor dispute by its employees may delay or threaten to delay performance of the contract, the County shall immediately notify the Garrison Commander and IGSA-TR. The County shall provide timely updates until the dispute is resolved.

NON-DISCRIMINATION AND SEXUAL ASSAULT/HARASSMENT: This provision applies to County and its contractors. The County and its contractor agree to comply with all Federal and State employment laws and regulations while performing work under this IGSA. Should any liability arise from improper or illegal actions by the County or its contractors with regard to employment law matters during performance of this IGSA, the County and its contractors agree to indemnify and hold the United States harmless.

TRANSFERABILITY: This Agreement is not transferable except with the written authorization of the Garrison Commander.

ACTIONS OF DESIGNEES: Any act described in the IGSA to be performed by an individual or official can be performed of the designee of such individual or official, with the exception of the Garrison Commander.

Signatures and dates of signatures of the parties:

FOR THE UNITED STATES:

FOR THE COUNTY:

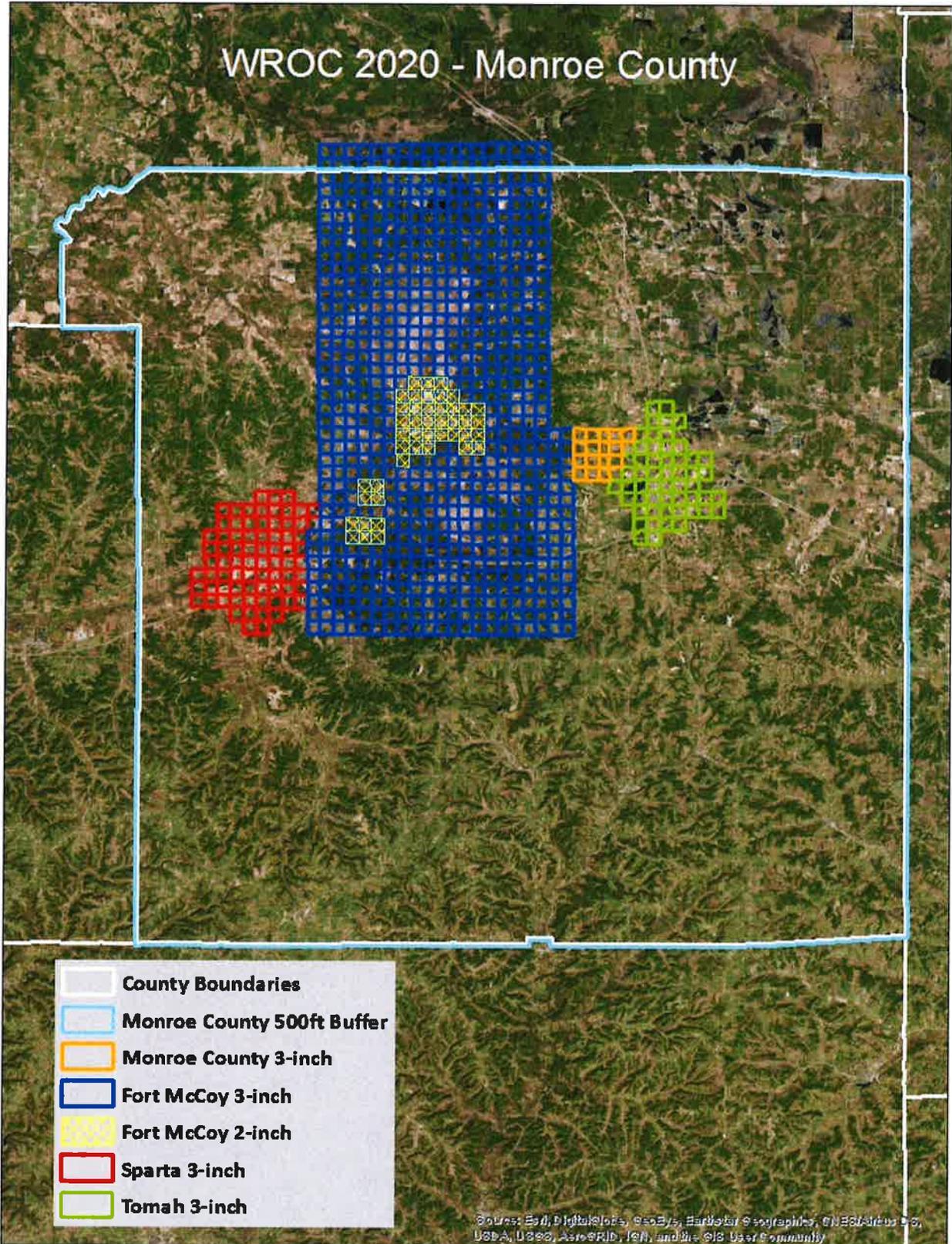
Garrison Commander

Monroe County Administrator

Date

Date

Attachment A Map of Project Area



Memorandum of Understanding

Parties Involved:

Monroe County, Wisconsin (County).
City of Tomah, Monroe County, Wisconsin (City).

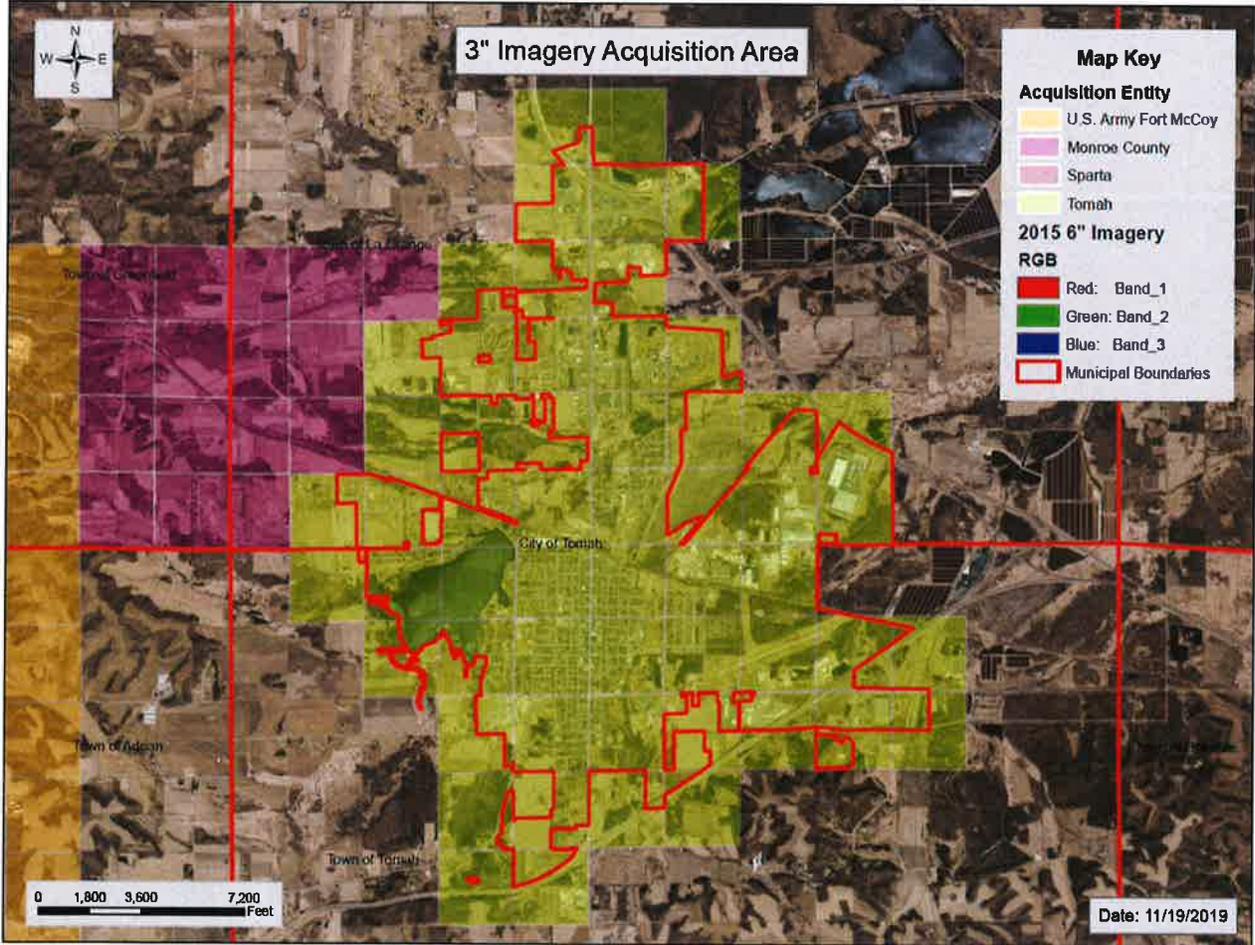
Intent:

This Memorandum of Understanding (MOU) is made and entered into by and between the entities listed above and may collectively be referred to as the parties to this MOU. The purpose of this MOU is to document a framework of cooperation for 3-inch pixel orthoimagery buy-ups as a part of the Wisconsin Regional Orthoimagery Consortium (WROC) project in 2020. This MOU describes the project area and the breakdown of project costs. The County will contract the project and be the primary contact with Ayres Associates, the mapping and imagery consultant selected for this project by WROC. The City will reimburse the County as outlined below and according to payment provisions in the WROC Orthoimagery Project contract. The unit pricing is in the form of not to exceed amounts and decreases when larger tracts of contiguous square miles are involved in a project. The US Army's participation in the project reduces the unit pricing greatly and they are working with us to enter into an Intergovernmental Support Agreement (IGSA) with the County for the next 10 Fiscal Years. This agreement would allow for us to continue to benefit from in group unit pricing in the future. There will be an escape clause if the County's IGSA with the US Army is terminated or suspended.

Project Area:

The project will encompass all of the following PLSS Quarter Sections denoted as Tomah (See attached "Exhibit A"):

Exhibit A



Project Cost:

The project area described above includes approximately 14 square miles of 3-inch resolution orthoimagery to be acquired at a cost of \$350 per square mile. Total cost of project shall not exceed \$4900 if the IGSA between the County and US Army is in effect. If the IGSA is suspended or terminated by the US Army and/or the County then the City will be provided the option to acquire 3-inch resolution orthoimagery at a rate of \$850 per square mile over a minimum of 20 square miles.

Payments:

The County shall submit an invoice to the City in the amount of \$4900 upon receipt of the invoice from Ayres Associates. The City shall make prompt payment upon receipt of the invoice.

Payment shall be remitted to:

Monroe County
%Land Information Office
14354 County Highway B
Sparta WI 54656

Approval:

The undersigned acknowledge that they have reviewed the WROC 2020 orthoimagery project Memorandum of Understanding and agree with the information presented within this document. Changes to this Memorandum of Understanding need to be coordinated with, and approved by, the undersigned, or their designated representatives.

Tina Osterberg, Administrator
Monroe County, WI

Roger Gorius, Administrator
City of Tomah, Monroe County, WI

AGREEMENT FOR PROFESSIONAL SERVICES

FOR

GEOSPATIAL SERVICES

THIS AGREEMENT is made by and between Monroe County, Wisconsin, (OWNER) and Ayres Associates Inc, 5201 East Terrace Drive, Suite 200, Madison, Wisconsin, 53718 (CONSULTANT).

WHEREAS, the OWNER intends to retain the CONSULTANT to provide geospatial services within the project area delineated in Attachment A.

NOW, THEREFORE, the OWNER and CONSULTANT agree to the performance of professional services by CONSULTANT and payment for those services by OWNER as set forth below:

ARTICLE 1 – SCOPE OF SERVICES

1.1 BASIC SERVICES

After written authorization to proceed, CONSULTANT shall:

- 1.1.1 Obtain digital aerial imagery during the spring of 2020 using a calibrated digital photogrammetric camera. The aerial imagery will be collected during leaf-off conditions when the sun angle is 30 degrees or greater above the horizon. Aerial imagery will be suitable for the production of 4-band (RGB-NIR) orthoimagery at 6-inch ground pixel resolution, 3-inch ground pixel resolution, and 2-inch ground pixel resolution. Aerial imagery will be planned and collected with full stereo-coverage, 30% sidelap and 60% forward overlap (+/- 5%). The 6-inch project area is 908 square miles, which is county-wide. The 3-inch project area is 216.5 square miles. The 2-inch project area is 11.1 square miles. See Attachment A for a map of the project areas.
- 1.1.2 Collect control for the project using airborne inertial measurement unit (IMU), airborne global navigation satellite system (GNSS), and ground-based GNSS technology.
- 1.1.3 Prepare an analytical aerotriangulation solution for the aerial imagery to support digital orthoimagery meeting American Society for Photogrammetry and Remote Sensing (ASPRS) Level 2 accuracy for standard mapping and GIS work.
- 1.1.4 Prepare 6-inch pixel resolution digital orthoimagery for the project area which will meet ASPRS Level 2 horizontal accuracy standards of 1.4 feet RMSE.
 - Prepare pilot GeoTIFF orthoimagery of an area not to exceed a contiguous nine square mile block.
 - The orthoimagery tiling structure will follow PLSS sections, delivered in uncompressed, TIFF format (with world file) and will be accompanied by a tiling schematic in ESRI format.
 - Orthoimagery will include MrSID format compressed mosaics of the tiles and the entire orthoimagery project area.

- Orthoimagery MrSID and TIFF deliverables will extend 500 feet beyond the County boundary.
- Deliverable products will be referenced to the Wisconsin Coordinate Reference System (WISCRS); Monroe County coordinates; North American Datum 1983 (2011); and vertically geo-referenced to the North American Vertical Datum 1988. Units will be US Survey Feet.

1.1.5 Final deliverable products to OWNER will include:

- 6-inch pilot orthoimagery tiles in uncompressed GeoTIFF format.
- 6-inch orthoimagery tiles in uncompressed GeoTIFF format.
- 6-inch orthoimagery tiles in compressed MrSID format.
- 6-inch orthoimagery project wide mosaic in compressed MrSID format.
- Ground control locations in ASCII format
- FGDC compliant metadata
- Tile schematic in ESRI shapefile format

1.1.6 Prepare 3-inch pixel resolution digital orthoimagery for the project area which will meet ASPRS Level 2 horizontal accuracy standards of 0.7 feet RMSE.

- The orthoimagery tiling structure will follow PLSS quarter sections, delivered in uncompressed, TIFF format (with world file) and will be accompanied by a tiling schematic in ESRI format.
- Orthoimagery will include MrSID format compressed mosaics of the tiles and the entire orthoimagery project area.
- Deliverable products will be referenced to the Wisconsin Coordinate Reference System (WISCRS); Monroe County coordinates; North American Datum 1983 (2011); and vertically geo-referenced to the North American Vertical Datum 1988. Units will be US Survey Feet.

1.1.7 Final deliverable products to OWNER will include:

- 3-inch orthoimagery tiles in uncompressed GeoTIFF format.
- 3-inch orthoimagery tiles in compressed MrSID format.
- 3-inch orthoimagery project wide mosaic in compressed MrSID format.
- Ground control locations in ASCII format
- FGDC compliant metadata
- Tile schematic in ESRI shapefile format

1.1.8. Prepare 2-inch pixel resolution digital orthoimagery for the project area which will meet ASPRS Level 2 horizontal accuracy standards of 0.5 feet RMSE.

- The orthoimagery tiling structure will follow PLSS quarter sections, delivered in uncompressed, TIFF format (with world file) and will be accompanied by a tiling schematic in ESRI format.
- Orthoimagery will include MrSID format compressed mosaics of the tiles and the entire orthoimagery project area.

- Deliverable products will be referenced to the Wisconsin Coordinate Reference System (WISCRS); Monroe County coordinates; North American Datum 1983 (2011); and vertically geo-referenced to the North American Vertical Datum 1988. Units will be US Survey Feet.

1.1.9 Final deliverable products to OWNER will include:

- 2-inch orthoimagery tiles in uncompressed GeoTIFF format.
- 2-inch orthoimagery tiles in compressed MrSID format.
- 2-inch orthoimagery project wide mosaic in compressed MrSID format.
- Ground control locations in ASCII format
- FGDC compliant metadata
- Tile schematic in ESRI shapefile format

1.1.10 CONSULTANT may render to the OWNER advice, consultation, and expertise with respect to the development, use, and technical application of the deliverables provided under this project.

ARTICLE 2 – CHANGES IN THE SCOPE OF SERVICES

2.1 Services Requiring Changes in the Scope of Services

The OWNER or the CONSULTANT may, from time to time, request changes in the scope of services to be performed hereunder. Such changes, while not anticipated, may include an increase or decrease in the amount of CONSULTANT'S compensation. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement. Such changes may include:

- 2.1.1 Services to investigate existing conditions or facilities or to verify the accuracy of information furnished by OWNER.
- 2.1.2 Services resulting from significant changes in the general scope, extent or character of the Project.
- 2.1.3 Furnishing services of independent professional associates and consultants for other than Basic Services.
- 2.1.4 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project.
- 2.1.5 Additional services in connection with the Project, including services, which are to be furnished by OWNER and services not otherwise, provided for in this Agreement.

ARTICLE 3 - OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of CONSULTANT:

- 3.1 Place at CONSULTANT's disposal all available pertinent information, upon which the CONSULTANT can rely. This may include project boundaries in georeferenced vector format, existing digital terrain models, and existing ground control information.

- 3.2 Arrange for access to and make all provisions for CONSULTANT to enter upon public property as required for CONSULTANT to perform services under this Agreement.
- 3.3 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- 3.4 Give prompt written notice to CONSULTANT whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services.

ARTICLE 4 - PERIODS OF SERVICE

- 4.1 The provisions of this Article 4 and the compensation for CONSULTANT's services have been agreed to in anticipation of the orderly and continuous progress of the Project. If completion dates are exceeded through no fault of CONSULTANT, compensation provided herein shall be subject to equitable adjustment. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement.
- 4.2 The services called for in Article 1 will be completed and submitted by December 31, 2020. Specific tasks will be completed and delivered according to the following schedule:
 - Aerial acquisition of digital imagery: Spring 2020 (March through May timeframe depending on weather and ground conditions).
 - Pilot orthoimagery tiles delivered for OWNER review: three months after completed acquisition.
 - Countywide orthoimagery GeoTIFF tiles delivered: six months after completed acquisition.
 - The 3-inch and 2-inch project area GeoTIFF tiles delivered: 8 months after completed acquisition.
 - The OWNER has 30 days after delivery of the countywide products to review the data and provide the CONSULTANT with written comments. The CONSULTANT shall make final delivery within 30 days of OWNER's review.
 - Compressed orthoimagery MrSID tiles and mosaics delivered: one month after acceptance of the GeoTIFF tiles by OWNER
- 4.3 The expiration date of this Agreement is December 31, 2030.
- 4.4 CONSULTANT's services under this Agreement shall be considered complete when submissions have been accepted by the OWNER.
- 4.5 If OWNER has requested significant modifications or changes in the general scope, extent or character of the Project, the time of performance of CONSULTANT's services shall be adjusted equitably. Any such changes must be mutually agreed by and between OWNER and CONSULTANT and shall be incorporated in written amendments to this agreement.
- 4.6 If CONSULTANT's services for the Project are delayed or suspended in whole or in part by OWNER for more than three months for reasons beyond CONSULTANT's control, CONSULTANT shall on written demand to OWNER (but without termination of this

Agreement) be paid as provided in paragraph 5.1.1.

ARTICLE 5 - PAYMENTS

5.1 Compensation for Services

5.1.1 OWNER shall compensate CONSULTANT for services provided in Article 1 on a lump sum basis for a total amount of \$165,290.00. This includes:

5.1.1.1 Total fees for 6-inch aerial data acquisition and orthoimagery processing described under 1.1.1-1.1.3 and 1.1.4 – 1.1.5 = \$72,640.00

5.1.1.2 Total fees for 3-inch aerial data acquisition and orthoimagery processing described under 1.1.1-1.1.3 and 1.1.6 – 1.1.7 = \$75,775.00

5.1.1.3 Total fees for 2-inch aerial data acquisition and orthoimagery processing described under 1.1.1-1.1.3 and 1.1.8 – 1.1.9 = \$16,875.00

5.2 Times of Payments

5.2.1 CONSULTANT shall submit monthly invoices for Basic and Additional Services rendered. OWNER shall make prompt monthly payments in response to CONSULTANT's invoices.

5.3 Other Provisions Concerning Payments

5.3.1 If OWNER fails to make any payment due CONSULTANT for services and expenses within sixty days after receipt of Consultant's invoice, the amounts due CONSULTANT will be increased at the rate of 1-1/2% per month (18% A.P.R.) from said sixtieth day, and in addition, CONSULTANT may, after giving seven days' written notice to OWNER, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services and expenses. If for some reason there is a dispute concerning an invoice and the dispute extends beyond one month, the owner will not be assessed a 1.5% penalty to that invoice.

5.3.2 In the event of termination by OWNER, CONSULTANT will be reimbursed for all charges and services rendered.

5.3.3 Records pertinent to CONSULTANT's compensation will be kept in accordance with generally accepted accounting practices.

5.3.4 Factors determining compensation payable to CONSULTANT will be adjusted periodically and equitably to reflect changes in various elements that comprise such factors. Any changes must be mutually agreed by and between the OWNER and the CONSULTANT and shall be incorporated in written amendments to this agreement.

ARTICLE 6 - GENERAL CONSIDERATIONS

6.1 Reuse of Documents

Any reuse of the services and documents provided under this agreement for purposes not intended, will be at the owners sole risk.

6.2 Controlling Law

This Agreement is to be governed by the law of the State of Wisconsin.

6.3 Termination

The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by either party to perform in accordance with the terms hereof through no fault of the terminating party.

6.4 Indemnification

The CONSULTANT hereby agrees to indemnify the OWNER for all claims arising solely from negligent acts, errors or omissions of the CONSULTANT in the performance of professional services under this agreement.

6.5 Data ownership Assignment

The CONSULTANT assigns ownership of the data to the OWNER and its project participants for all deliverable products produced under this contract. The CONSULTANT agrees that the products and documents shall not be made available to nor used to prepare additional products for any individual or organization at any time without prior written approval by the OWNER.

ARTICLE 7 - EXHIBITS AND SCHEDULES

7.1 The following Exhibits are attached to and made a part of this Agreement.

7.1.1 Attachment A – Map of Project Area (consists of 1 page).

7.2 This Agreement (consisting of pages 1 to 8, inclusive), together with the Exhibits and Attachments identified above, constitute the entire agreement between OWNER and CONSULTANT and supersede all prior written or oral understandings. This Agreement and said Exhibits may only be amended, supplemented, modified or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first written above.

Monroe County, WI
OWNER

Ayres Associates Inc
CONSULTANT

(Signature)

(Typed Name)

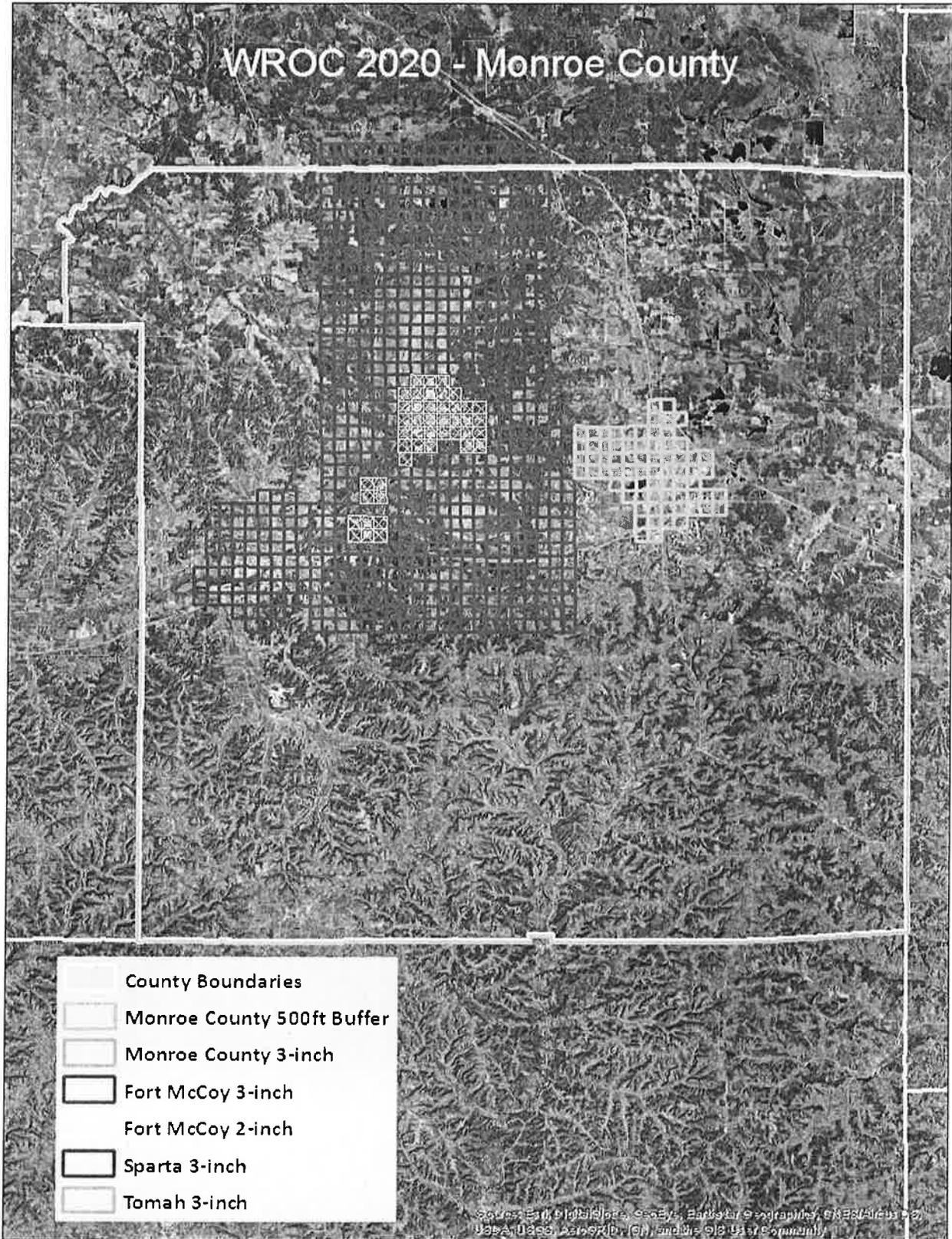
Jason Krueger

(Title)

Manager

(Date)

Attachment A Map of Project Area





STATE OF WISCONSIN DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Joel Brennan, Secretary
Dawn Vick, Division Administrator

Wisconsin Land Information Program 2020 Base Budget, Training & Education, and Strategic Initiative Grant Application

Complete this application form in order to receive 2020 Wisconsin Land Information Program (WLIP) grants, pursuant to Wisconsin Statute Section 16.967(7) and Wisconsin Administrative Code, Chapter Adm. 47.

Training & Education Grants may be used for the training and education of county employees for the design, development, and implementation of a land information system. Each county is eligible for a \$1,000 grant.

Strategic Initiative Grants are for the purposes of addressing statutory directives to create a statewide digital parcel map and to post certain parcel information online in the standard Searchable Format. Strategic Initiative grant funding is to be prioritized to achieve "benchmarks" for parcel quality and completeness. Each county is eligible for \$40,000 in 2020 Strategic Initiative grant funding.

There are four benchmarks for parcel data:

- Benchmark 1 – Parcel and Zoning Data Submission
- Benchmark 2 – Extended Parcel Attribute Set Submission
- Benchmark 3 – Completion of County Parcel Fabric
- Benchmark 4 – Completion and Integration of PLSS

Counties must prioritize their Strategic Initiative grant activities toward achieving the benchmarks in numerical order. The benchmarks are designed to complement and dovetail with the county land information plan. A county may amend a plan with updates or revisions as appropriate. If amended, a copy of the amended plan and record of land information council approval should be sent to the WLIP.

Base Budget Grants enable a county to develop, maintain, and operate a basic land information system and may be used for the implementation of the county's land information plan. Base Budget grants are only available to those counties with retained register of deeds document recording fees of less than \$100,000 in State FY 2019 (July 1, 2018–June 30, 2019). See the grant eligibility table on page 8 to confirm your county's eligibility.

Applications should be submitted by December 31, 2019 or earlier. Please submit the application by emailing a digital PDF form that has been electronically filled-out (*not* a scanned image) to WLIP@wisconsin.gov. For questions, please contact the WLIP grant administrator at peter.herreid@wisconsin.gov or (608) 267-3369.

Grant application released	September 16, 2019
Grant application deadline	December 31, 2019
Grant activities eligible for reimbursement	Beginning January 1, 2020
Training & Education grants distributed	By February 28, 2020
Base Budget funds distributed	By April 30, 2020
First 50% of Strategic Initiative grant distributed (upon successful data submittal for V6)	By June 30, 2020
Second 50% of Strategic Initiative grant distributed	Upon grant project completion

How to Fill Out and Submit This Form:

- **DOWNLOAD THIS DOCUMENT & "FILE ► SAVE AS"** to save a local copy.
When saving, add your county name to the end, e.g.,
2020_WLIP_Grant_Application_StCroix.pdf
- **FILL OUT THE APPLICATION** – use Adobe Reader or Acrobat to fill in the application form electronically, by typing data into it. Do *not* fill out the form by hand. The instructions are numbered according to the question numbers on the application form and hyperlink to each corresponding question.
- **"FILE ► SAVE"** – to save as you go
- **ATTACH PAGES** – Attach addendum pages if applicable, or email as separate files
- **SUBMIT VIA EMAIL (WITH COUNTY NAME)** – Email a completed digital PDF form that has been electronically filled-out (*not* a scanned image) to WLIP@wisconsin.gov by December 31, 2019. Email subject line should include the name of your county, e.g.,
Subject: 2020 WLIP Grant Application - Racine

Training & Education Grant Application Instructions

- TE #1** County submitted a 2019-2021 land information plan to DOA? All counties updated their county land information plan in 2018 to meet s. 59.72(3)(b). Wisconsin Administrative Code, Chapter Adm. 47.06(3) requires that projects must be consistent with an approved county land information plan (also referred to as a county-wide land records modernization plan).
- TE #2** Enter date of last county land information council meeting. According to s. 59.72(3m)(b), the county land information council shall review the priorities, needs, policies, and expenditures of a land information office and advise the county on matters affecting the land information office. The land information council must have met within the last 12 months for the county to be eligible for a WLIP grant.
- TE #3** LIO subscribed to the Land Information Officer's listserv? Applicants must subscribe to the WLIP's e-mail listserv, doa-landinfo@lists.wi.gov.
- TE #4** County's Retained Fee/Grant Report for 2018 submitted? According to s. 59.72(2)(b), a county must submit an annual report to DOA on WLIP retained fee and grant spending. All counties submitted a *Retained Fee/Grant Report* for 2018.
- TE #5** Training & Education Award Eligible. The amount of \$1,000 is available to each county for 2020 Training & Education grants.
- TE #6** Training & Education Award Amount Requested. Enter the amount requested (up to \$1,000).
- TE #7** Brief Description of Intended Expenditures for Training & Education Grant. Provide information on plans to utilize the Training & Education grant funding. Aim for less than 1,800 characters. The font size will shrink as you type, becoming smaller to accommodate more text.
- TE #8** Statement and Authorization of Land Information Officer. Land information officer name (typed) and date are required. Do not sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled-out (*not* a scanned image) to WLIP@wisconsin.gov.

Strategic Initiative Grant Application Instructions

- SI #1** Strategic Initiative Award Eligible. The amount of \$40,000 is available to each county for 2020 Strategic Initiative grants.
- SI #2** Strategic Initiative Award Amount Requested. Enter the amount requested (up to \$40,000).
- SI #3** Will the county use 2020 Strategic Initiative Funding to work toward Benchmark 1 and 2 in the Searchable Format in the first quarter of 2020? Indicate whether the county will use grant funding to work toward Benchmark 1 and Benchmark 2 in the Searchable Format. The county must meet the Searchable Format standard for the Version 6 Statewide Parcel Map Database Project (V6) data submittal, using grant funds to do so if necessary. V6 data submittals will be due March 31, 2020.

Figure 1 on the following page summarizes the benchmarks. For Benchmark 1 and 2 specifications, see the Submission Documentation. Note that the Submission Documentation may be tweaked for V6, with an effort to clarify and be consistent with previous versions of the Submission Documentation.

Searchable Format. In the Searchable Format, the county data submittal is ready for immediate aggregation into the statewide parcel layer. The county performs all data standardization and clean-up before submitting data. Data exactly matches the Searchable Format standard. The Searchable Format is defined in detail in the Submission Documentation.

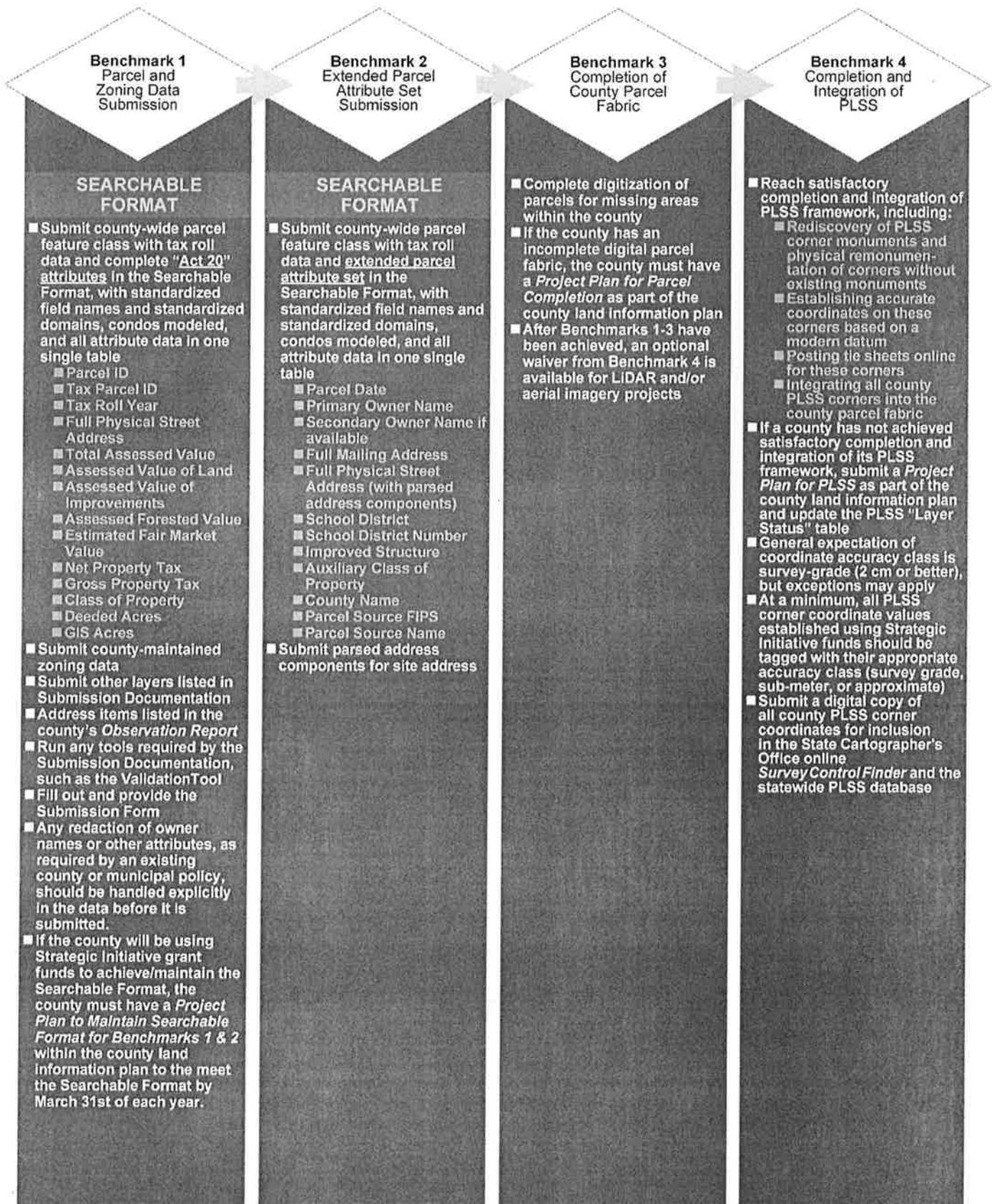


Figure 1. Summary of 2020 benchmarks. The Searchable Format for Benchmarks 1 & 2 and other data submission requirements are detailed in the Submission Documentation.

Strategic Initiative Grant Application Instructions (Continued)

SI_#4 Will the county use 2020 Strategic Initiative Funding to work toward and/or maintain the Searchable Format for V7 or V8? 2020 projects have a completion deadline of December 31, 2021—which means that Strategic Initiative grant projects can span two whole calendar years. The projected data submission deadline for V7 is March 31, 2021. Indicate whether the county will use 2020 Strategic Initiative grant funding to work toward and/or maintain the Searchable Format for V7 or V8.

SI_#5 **Benchmark 1 and 2 Land Information Plan Citations.** Provide only if you answered “Yes” to SI_#3 and/or SI_#4 above. List the corresponding citation (section and page numbers) from the county’s land information plan for the *Project Plan to Achieve the Searchable Format for Benchmarks 1 & 2*.

LIO certification upon data submission. Land information officers will be required to certify that data meets the standards for Benchmark 1 and 2 upon submission of data for V6. Counties will certify their own level of attribute completeness relative to an *element occurrence standard*. This means that if an element (such as a property address, a total assessed value, total property tax value, etc.) actually occurs for a given parcel, then this element should be included in the submitted dataset. This also means that there may be justifiable omissions from the submitted dataset. Examples might be missing tax data for tax exempt properties, no address when no structure is present on a property, etc. Data elements must be included only if they actually occur.

SI_#6 **Benchmark 1 and 2 Project Activities and Costs.** For Benchmark 1 and 2, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do **not** include vendor estimates as attachments with the completed application you submit. Type a concise description for each itemized cost, beginning with row1, column1. Enter dollar amount in column2 of row1. Then proceed to row2. The font size will shrink as you type, becoming smaller to accommodate more text. Aim for less than 40 characters per line.

Note on staff funding. The county may either utilize the expertise of existing county staff or hire contractors from the private sector as part of Strategic Initiative grant expenses. As long as county staff activities funded by the Strategic Initiative grant are for the purposes specified in the grant application, it is acceptable to use grant funds to reimburse county or municipal staff. However, **staff time must be broken down** into specific project activities under one or more Strategic Initiative benchmarks.

SI_#7 **Benchmark 1 and 2 Total Costs.** Maximum value is \$40,000. The “Total Costs” boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include **only** Strategic Initiative funds in total costs, which **may not exceed \$40,000** on this application form.

SI_#8 Will the county perform all of the data cleanup and standardization tasks described in the *V5 Observation Report* in order to meet the Searchable Format standard before submitting data for the **V6 call for data by March 31, 2020**? Indicate whether the county will perform the tasks described in the *V5 Observation Report* (which describes the steps that must be taken in order to meet the Searchable Format standard) before submitting data for V6 by March 31, 2020. Counties must meet the Searchable Format standard for the V6 data submittal and into the foreseeable future, using grant funds to do so if necessary. This also entails submitting data that exactly matches the schema specifications for the Searchable Format, as detailed in the Submission Documentation. See SI_#3 above.

SI_#9 If you answered “No” to SI_#8 above, briefly describe how you will address the deficiencies identified in the *V5 Observation Report* in order to meet the Searchable Format standard, explain why the deficiencies cannot be rectified by the V6 call for data, and how they will be addressed. Aim for less than 1,800 characters. The font size will shrink as you type more text.

SI_#10 Is your county's digital parcel fabric complete (including incorporated areas)? Give estimated year of completion (YYYY) if applicable. Note that there may exist within some county certain areas that do not require detailed parcel mapping, such as state forests. These areas can be treated as a single large parcel as long as they are designated as such in the submitted dataset (however, this exception does **not** apply to municipalities).

SI_#11 Will county use 2020 Strategic Initiative funding to work toward **Benchmark 3**? If the county's digital parcel fabric is incomplete, indicate whether county will use Strategic Initiative grant funds to work toward completion.

SI_#12 **Benchmark 3 Land Information Plan Citations.** If a county has an incomplete digital parcel fabric, list the corresponding citation (section and page numbers) from the county’s land information plan for the *Project Plan for Parcel Completion*.

PLSS first approach. Some counties have a plan in place to complete PLSS remonumentation before completing the parcel fabric in a given area. Counties have the option of adopting a "PLSS first approach," in which PLSS should be prioritized for areas not covered by the parcel fabric. If selecting a PLSS first approach, note this in the *Project Plan for PLSS*, described in SI_#18 below.

SI_#13 Benchmark 3 Project Activities and Costs. For Benchmark 3, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit.

SI_#14 Benchmark 3 Total Costs. Maximum value is \$40,000. The "Total Costs" boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include only Strategic Initiative funds in total costs, which may not exceed \$40,000 on this application form.

SI_#15 Is your county's PLSS network complete and integrated into digital parcel layer? This includes: rediscovery of PLSS corner monuments and physical remonumentation of corners without existing monuments; establishing accurate coordinates on these corners based on a modern datum; posting tie sheets online for these corners; and integrating all county PLSS corners into the county parcel fabric. Give estimated year of completion (YYYY) if applicable.

SI_#16 Benchmark 4 waiver request to acquire lidar and/or aerial imagery. Strategic Initiative funds for 2020 are intended to be used for the purposes of parcel dataset development. However, it may be possible to use Strategic Initiative funds for LiDAR and/or aerial imagery, subject to the following conditions: First, a county would need to use the funds to meet parcel Benchmarks 1-3. Then, if a county has remaining Strategic Initiative grant funding, it may expend it on LiDAR and/or aerial imagery *before* Benchmark 4 (Completion and Integration of PLSS).

SI_#17 Will county use 2020 Strategic Initiative funding to work toward Benchmark 4 (Completion and Integration of PLSS)? Indicate whether Strategic Initiative grant funds will be used to make progress toward Benchmark 4.

PLSS data submission. All counties may be required to submit a digital copy of all county PLSS corner coordinates values for inclusion in the State Cartographer's Office online SurveyControlFinder, and any other DOA-sanctioned statewide effort to collect PLSS datasets. At a minimum, all PLSS corner coordinate values established using Strategic Initiative funds should be tagged with their appropriate accuracy class (survey grade, sub-meter, or approximate).

SI_#18 Benchmark 4 Land Information Plan Citations. If a county has not achieved satisfactory completion and integration of its PLSS framework, list the corresponding citation (section and page numbers) from the county's land information plan for the *Project Plan for PLSS*.

Project Plan for PLSS. If the county has not achieved a complete and integrated PLSS framework, the county must have a project *within the county land information plan* that outlines:

1. Planned approach for remonumenting, rediscovering, and establishing survey grade coordinates for PLSS corners, and integrating corners into the parcel fabric. Due to cost, accessibility, or land ownership, lower-quality coordinates may be substituted. However, lower grade coordinates should be the exception, rather than the rule. In addition, counties may, but are not required to, use Strategic Initiative grant funds to upgrade their PLSS from a NAD27 coordinate system to a more current datum.
2. Current status of PLSS data in the county including a tally of the total number of corners, their remonumentation status, and their coordinate status (accuracy class) if known. Accuracy classes include survey grade, sub-meter, and approximate.
 - **Survey grade** – Coordinates collected under the direction of a professional land surveyor, in a coordinate system allowed by s. 236.18(2), and obtained by means, methods and equipment capable of repeatable 2 centimeter or better precision.
 - **Sub-meter** – Accuracies of 1 meter or better
 - **Approximate** – Accuracies of within 5 meters or to coordinates derived from public records and other relevant information.
3. Goals for the funding period, including the number of corners to be remonumented and/or rediscovered, the number to have new coordinates established, the accuracy class for these new coordinates, and the way in which these points will be integrated into the parcel fabric.
4. Documentation for any missing corner data.
5. Efforts to collaborate with neighboring counties.

SI_#19 Benchmark 4 Project Activities and Costs. For Benchmark 4, provide costs for the project to be paid with WLIP Strategic Initiative grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit.

SI_#20 **Benchmark 4 Total Costs.** Maximum value is \$40,000. The "Total Costs" boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes. Include only Strategic Initiative funds in total costs, which may not exceed \$40,000 on this application form.

SI_#21 **Other County-Level Strategic Initiative Projects.** Applies only to situations in which a county has already met Benchmarks 1, 2, 3, and 4 (or 1-3 with LiDAR/aerial imagery waiver). Specifically, this entails:

- Benchmarks 1 and 2 – Parcel and zoning data with extended parcel attributes will be submitted by March 31, 2020 for the V6 call for data exactly matching the Searchable Format standard
- Benchmark 3 – The county's digital parcel fabric is complete
- Benchmark 4 – PLSS framework has reached a level of satisfactory completion and integration, which is documented in the "PLSS" Foundational Element layer status section of the county land information plan (with the exception of LiDAR/aerial imagery waiver counties described in SI_#16)

County-Level Strategic Initiative project(s). If a county has already met Benchmarks 1, 2, 3, and 4 (or 1-3 with LiDAR/aerial imagery waiver), it will still remain eligible for \$40k in 2020 Strategic Initiative grant funding. Such a county may use the Strategic Initiative funding for a project as listed *within the county land information plan*. For example, another Strategic Initiative project might be to complete or comprehensively update another Foundational Element layer—such as LiDAR, orthoimagery, address points, street centerlines, land use, zoning, or administrative boundaries. For the expanded list of Foundational Elements, see the *2018 Uniform Instructions for Preparing County Land Information Plans*.

Strategic Initiative funding exclusions. Strategic Initiative grant funding may *not* be used for renewing annual software vendor contracts, ongoing operational costs, or maintenance of existing layers. (However, WLIP Base Budget grant funds may be used for these expenses, as well as retained fees.)

SI_#22 **Estimated amount of \$40,000 to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LiDAR/aerial imagery waiver counties).** Enter zero or "More than zero" and dollar amount.

Addendum. If "More than zero" is selected, use the *2020 WLIP Grant Application Addendum* to document the projects the county will use the Strategic Initiative funding for. You may attach as many grant application addendum pages as necessary. Addendum pages are available at doa.wi.gov/WLIP. LiDAR/aerial imagery waiver counties should also use the addendum to document the LiDAR/aerial imagery project you will use the Strategic Initiative funding for. Others should leave blank if not applicable.

SI_#23 **TOTAL ALL STRATEGIC INITIATIVE GRANT PROJECTS.** Total should *not* exceed \$40,000—the Strategic Initiative Award Eligible amount. Include costs for addendum projects in Strategic Initiative total if applicable. If the county anticipates spending more than \$40,000 of Strategic Initiative funds on a project, this can be noted elsewhere, such as the county land information plan.

SI_#24 **Statement and Authorization of Land Information Officer.** LIO name (typed) and date are required. Do *not* sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled-out (*not* a scanned image) to WLIP@wisconsin.gov.

Base Budget Grant Application Instructions

- BB_#1** **Base Budget Award Eligible.** The amount your county is eligible for 2020 Base Budget grant. Refer to the grant eligibility table on page 8 for amount. If your county is not eligible, *leave blank* the Base Budget application pages.
- BB_#2** **Base Budget Award Amount Requested.** Enter the amount requested. The amount of funds requested/dispursed may not exceed your county's eligible amount from the grant eligibility table on page 8.
- BB_#3** **Base Budget Grant Project Title.** Provide a title for the Base Budget project your county plans to undertake that accurately but concisely describes the project.
- BB_#4** **Land Information Spending Category.** Select the project activity area (spending category) covered by the Base Budget project title. Refer to Chapter Adm. 47.03 for eligible projects and activities.

Projects must fall under one of the following categories:

- Digital parcel mapping
- PLSS remonumentation
- Other parcel work (e.g., ROD indexing)
- LiDAR
- Orthoimagery
- Address Points
- Street Centerlines
- Software
- Hardware
- Website Development/Hosting Services
- Administrative Activities and Management
- Training and Education
- Other (specify) – **Do not select "Other" as a Base Budget spending category unless the project genuinely does not fit into one of the categories above*

Note on staff funding. If the county intends to fund either in-house staff or third-party contractors with Base Budget grant funds, the work of these staff persons must be broken down into one or more of the categories above. In other words, while staff expenses or salary are eligible expenses, *it is not correct to list "staff expenses" or "salary" as a project activity area.* Instead, break down the staff expenses into one or more of the categories above.

Also note that state statute 59.72(2)(b) requires counties to report on grant expenditures (as well as retained fee expenditures) in each of the land information spending categories above in a *Retained Fee/Grant Report* by June 30th of each year.

BB_#5 **Land Information Plan Citations.** For each project, list the corresponding citation (section and page numbers) from the county's plan. All proposed grant activities must reflect goals and objectives contained in the county's land information plan.

BB_#6 **Project Activities and Costs.** For each project, provide costs for the project to be paid with WLIP grant funds. Itemize costs where possible. Costs may be estimates determined through quotes received from vendors for specific activities. However, please do *not* include vendor estimates as attachments with the completed application you submit. Type a concise description for each itemized cost, beginning with row1, column1. Enter dollar amount in column2 of row1. Then proceed to row2. The font size will shrink as you type, becoming smaller to accommodate more text. Aim for less than 40 characters per line.

BB_#7 **Base Budget Project Total.** The "Base Budget Project Total" boxes are self-adding, which means they calculate the total automatically from the Itemized Costs boxes.

BB_#8 **#22** Fill out questions 8-12, 13-17, and 18-22 only if your county has *multiple* Base Budget projects. Counties with more than four Base Budget projects should attach additional pages of the *WLIP 2020 Grant Application Addendum*. You may attach as many addendum pages as necessary or email them as separate files. Addendum pages are available at doa.wi.gov/WLIP.

BB_#23 **TOTAL ALL BASE BUDGET PROJECT COSTS.** Total should not exceed Base Budget Award Eligible amount shown in BB_#1. Include costs for Base Budget addendum projects in Base Budget total if applicable.

BB_#24 **Statement and Authorization of Land Information Officer.** Land information officer name (typed) and date are required. Do not sign and scan the form. Handwritten signatures are *not* required. Submit the application by emailing a digital PDF form that has been electronically filled-out (*not* a scanned image) to WLIP@wisconsin.gov.

2020 Grant Eligibility Table

	State FY19 Retained Fees (July 2018-June 2019)	BB Grant Eligibility (\$100k - FY19 Retained Fees)	Strategic Initiative Grant Eligibility	Training & Education Grant Eligibility	Total Grant Eligibility Amount
Adams	50,216	49,784	40,000	1,000	90,784
Ashland	22,608	77,392	40,000	1,000	118,392
Barron	69,680	30,320	40,000	1,000	71,320
Bayfield	36,424	63,576	40,000	1,000	104,576
Brown	284,432	NA	40,000	1,000	41,000
Buffalo	22,664	77,336	40,000	1,000	118,336
Burnett	41,528	58,472	40,000	1,000	99,472
Calumet	62,496	37,504	40,000	1,000	78,504
Chippewa	82,096	17,904	40,000	1,000	58,904
Clark	41,144	58,856	40,000	1,000	99,856
Columbia	81,352	18,648	40,000	1,000	59,648
Crawford	22,576	77,424	40,000	1,000	118,424
Dane	625,296	NA	40,000	1,000	41,000
Dodge	96,952	3,048	40,000	1,000	44,048
Door	66,560	33,440	40,000	1,000	74,440
Douglas	54,656	45,344	40,000	1,000	86,344
Dunn	50,624	49,376	40,000	1,000	90,376
Eau Claire	113,272	NA	40,000	1,000	41,000
Florence	9,960	90,040	40,000	1,000	131,040
Fond du Lac	112,392	NA	40,000	1,000	41,000
Forest	19,128	80,872	40,000	1,000	121,872
Grant	58,968	41,032	40,000	1,000	82,032
Green	46,872	53,128	40,000	1,000	94,128
Green Lake	29,752	70,248	40,000	1,000	111,248
Iowa	35,512	64,488	40,000	1,000	105,488
Iron	14,736	85,264	40,000	1,000	126,264
Jackson	31,624	68,376	40,000	1,000	109,376
Jefferson	97,352	2,648	40,000	1,000	43,648
Juneau	41,752	58,248	40,000	1,000	99,248
Kenosha	178,408	NA	40,000	1,000	41,000
Kewaunee	26,312	73,688	40,000	1,000	114,688
La Crosse	126,288	NA	40,000	1,000	41,000
Lafayette	24,176	75,824	40,000	1,000	116,824
Langlade	31,944	68,056	40,000	1,000	109,056
Lincoln	46,400	53,600	40,000	1,000	94,600
Manitowoc	91,880	8,120	40,000	1,000	49,120
Marathon	167,920	NA	40,000	1,000	41,000
Marinette	77,512	22,488	40,000	1,000	63,488
Marquette	25,736	74,264	40,000	1,000	115,264
Menominee	3,168	96,832	40,000	1,000	137,832
Milwaukee	749,776	NA	40,000	1,000	41,000
Monroe	57,864	42,136	40,000	1,000	83,136
Oconto	68,928	31,072	40,000	1,000	72,072
Oneida	86,632	13,368	40,000	1,000	54,368
Outagamie	216,432	NA	40,000	1,000	41,000
Ozaukee	102,632	NA	40,000	1,000	41,000
Pepin	12,720	87,280	40,000	1,000	128,280
Pierce	49,984	50,016	40,000	1,000	91,016
Polk	79,144	20,856	40,000	1,000	61,856
Portage	80,608	19,392	40,000	1,000	60,392
Price	25,632	74,368	40,000	1,000	115,368
Racine	211,712	NA	40,000	1,000	41,000
Richland	22,264	77,736	40,000	1,000	118,736
Rock	190,568	NA	40,000	1,000	41,000
Rusk	26,760	73,240	40,000	1,000	114,240
Sauk	119,264	NA	40,000	1,000	41,000
Sawyer	43,624	56,376	40,000	1,000	97,376
Shawano	58,096	41,904	40,000	1,000	82,904
Sheboygan	127,192	NA	40,000	1,000	41,000
St. Croix	131,128	NA	40,000	1,000	41,000
Taylor	28,824	71,176	40,000	1,000	112,176
Trempealeau	36,280	63,720	40,000	1,000	104,720
Vernon	38,944	61,056	40,000	1,000	102,056
Vilas	63,032	36,968	40,000	1,000	77,968
Walworth	153,216	NA	40,000	1,000	41,000
Washburn	35,528	64,472	40,000	1,000	105,472
Washington	158,808	NA	40,000	1,000	41,000
Waukesha	461,160	NA	40,000	1,000	41,000
Waupaca	76,312	23,688	40,000	1,000	64,688
Waushara	42,568	57,432	40,000	1,000	98,432
Winnebago	185,032	NA	40,000	1,000	41,000
Wood	85,136	14,864	40,000	1,000	55,864
Total	6,948,168	2,766,760	2,880,000	72,000	5,718,760



2020 WLIP Training & Education Grant Application

County:

- 1. County submitted a 2019-2021 land information plan to DOA Yes No
- 2. Enter date of last county land information council meeting (dd/mm/yyyy) ►
- 3. LIO subscribed to the Land Information Officer's listserv Yes No
- 4. County's *Retained Fee/Grant Report* for 2018 submitted Yes No
- 5. Training & Education Award Eligible \$ **1,000.00**
- 6. Training & Education Award Amount Requested \$
- 7. Brief Description of Intended Expenditures for Training & Education Grant

Monroe County staff are attending the WLIA Annual Conference in Middleton. Any remaining funds will be used to attend the WLIA Spring Regional Meeting in Sheboygan or the WLIA Fall Regional Meeting in Wausau or the WRPLA Annual State Meeting in La Crosse. The meetings are very pertinent and educational. Training and workshops are offered in conjunction with the WLIA Spring Regional Meeting and Annual Conference.

8. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Training & Education grant projects must be completed by December 31, 2021.

LIO Name (typed)

Date (dd/mm/yyyy)

BENCHMARK 3

10. Is your county's digital parcel fabric complete (including incorporated areas)?

Yes, parcel fabric complete

No, county needs to work toward Benchmark 3 ▶ Estimated year of completion ▶

11. Will county use 2020 Strategic Initiative funding to work toward Benchmark 3 (Completion of County Parcel Fabric)?

Yes

No ▶ Skip down to #15 below

12. Benchmark 3 Land Information Plan Citations for *Project Plan for Parcel Completion* – Section and page numbers

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13. **Benchmark 3 Project Activities** ▼ **Costs** ▼

14. Benchmark 3 Total Costs ▶			0.00

BENCHMARK 4

15. Is your county's PLSS framework complete and integrated into digital parcel layer?

Yes, PLSS network complete and integrated

No, county needs to work toward Benchmark 4 ▶ Estimated year of completion ▶

16. Benchmark 4 waiver request – Check the waiver box below if you wish to request a waiver from Benchmark 4 in favor of LiDAR and/or Aerial Imagery costs

No / Not Applicable

Yes, waiver requested in favor of **LiDAR** project ▶ Fill out *2020 WLIP Grant Application Addendum*

Yes, waiver requested in favor of **Imagery** project ▶ Fill out *2020 WLIP Grant Application Addendum*

17. Will county use 2020 Strategic Initiative funding to work toward Benchmark 4 (Completion and Integration of PLSS)?

Yes

No ▶ Skip down to #21 below

18. Benchmark 4 Land Information Plan Citations for *Project Plan for PLSS* – Section and page numbers

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19. **Benchmark 4 Project Activities** ▼ **Costs** ▼

20. Benchmark 4 Total Costs ▶			0.00

OTHER COUNTY-LEVEL STRATEGIC INITIATIVE PROJECTS

21. County anticipates meeting Benchmarks 1-4 (or 1-3 with LiDAR/aerial imagery waiver) **and** foresees having some of the 40k Strategic Initiative funding "leftover"?

- Yes
- No

22. Estimated amount of 40k to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LiDAR/aerial imagery waiver counties)

- Zero
- More than zero ▶ Specify amount ▶ \$

If "More than zero" is selected, use the 2020 WLIP Grant Application Addendum to describe the projects you will use the Strategic Initiative funding for.

23. TOTAL ALL STRATEGIC INITIATIVE PROJECTS (should equal ≤ \$40,000.00) ▶ \$

24. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Strategic Initiative grant projects must be completed by December 31, 2021.

LIO Name (typed)

Date (dd/mm/yyyy)



2020 WLIP Base Budget Grant Application

County:

- 1. Base Budget Award Eligible (from grant eligibility table on page 8) **\$ 42,136.00**
- 2. Base Budget Award Amount Requested **\$ 42,136.00**

3. **Base Budget Grant Project Title 1**

4. Land Information Spending Category:

5. Land Information Plan Citations – Section and page numbers

6. <u>Project Activities</u> ▼	<u>Costs</u> ▼		
GCS Property Assessment/Tax Calculation & Billing	5,750.00		
GCS Valuation Change Process	650.00		
GCS Interface to Fidlar Monarch XML Document Service	2,500.00		
ESRI Annual Software Renewal	15,194.00		
		7. Base Budget Project 1 Total ▶	24,094.00

8. **Base Budget Grant Project Title 2**

9. Land Information Spending Category:

10. Land Information Plan Citations – Section and page numbers

11. <u>Project Activities</u> ▼	<u>Costs</u> ▼		
GCS Webportal	1,970.00		
ADC Geographic Information Web Server	3,200.00		
GCS Online Tax Pament Service	800.00		
		12. Base Budget Project 2 Total ▶	5,970.00

13. **Base Budget Grant Project Title 3**

Countywide Aerial Imagery Acquisition

14. Land Information Spending Category: Orthoimagery

15. Land Information Plan Citations – Section and page numbers

Section 4, Page 44. Project #4 Countywide Aerial Imagery Acquisition

16. Project Activities ▼

Costs ▼

16.32% of Ayres Associates Imagery	12,072.00		
17. Base Budget Project 3 Total ▶			12,072.00

18. **Base Budget Grant Project Title 4**

19. Land Information Spending Category: Click arrow at right to select from drop-down list

20. Land Information Plan Citations – Section and page numbers

21. Project Activities ▼

Costs ▼

22. Base Budget Project 4 Total ▶			0.00

23. TOTAL ALL BASE BUDGET PROJECT COSTS (not to exceed BB_#1) ▶ \$ **42,136.00**

24. **Statement and Authorization of Land Information Officer**

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Base Budget grant projects must be completed by December 31, 2021.

LIO Name (typed) **Jeremiah Erickson**

Date (dd/mm/yyyy) **11/05/2019**

2020 WLIP Grant Application Addendum

County:

Select Addendum Type:

- Base Budget Project(s)
- Other county Strategic Initiative Project(s)
- LiDAR project – enabled by waiver from Benchmark 4
- Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 1

Countwide Aerial Imagery Acquisition

2. Land Information Spending Category:

3. Land Information Plan Citations – Section and page numbers
Section 4, Page 44. Project #4 Countywide Aerial Imagery Acquisition

4. Addendum Project 1 Activities ▼	Costs ▼		
54.08% Ayres Associates	40,000.00		
5. Addendum Project 1 Total ▶			40,000.00

6. Project Title 2

7. Land Information Spending Category:

8. Land Information Plan Citations – Section and page numbers

9. Addendum Project 2 Activities ▼	Costs ▼		
10. Addendum Project 2 Total ▶			0.00

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

2020 WLIP Grant Application Addendum III

County:

Select Addendum Type:

- Base Budget Project(s)
- Other county Strategic Initiative Project(s)
- LiDAR project – enabled by waiver from Benchmark 4
- Aerial Imagery project – enabled by waiver from Benchmark 4

1. Project Title 5

2. Land Information Spending Category:

3. Land Information Plan Citations – Section and page numbers

4. Addendum Project 5 Activities ▼	Costs ▼		
5. Addendum Project 5 Total ▶			0.00

6. Project Title 6

7. Land Information Spending Category:

8. Land Information Plan Citations – Section and page numbers

9. Addendum Project 6 Activities ▼	Costs ▼		
10. Addendum Project 6 Total ▶			0.00

TOTAL ALL PROJECTS – Please include total, including addendum project costs, on application itself

REQUEST FOR LINE ITEM TRANSFER

Date: 11/25/2019
Department: Child Support
Amount: \$300.00
Budget Year Amended: 2019

From Account

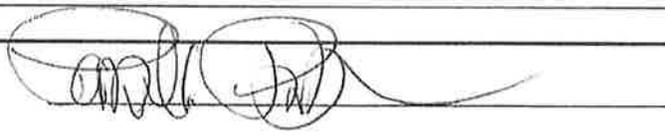
Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
21330	521415		Computer Operation	\$17,400.00	\$400.00	\$ 2,491.44	\$ 17,000.00
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 400.00		

To Account

Org	Object	Project	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
21330	533200		Mileage	\$ 1,127.00	\$400.00	\$ 1,268.45	\$ 1,527.00
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
Total Transfer					\$ 400.00		

Explanation for Transfer:

I have had more mileage this year as I had unanticipated trips to Madison for Legislative Issues.

Department Head Approval 

Governing Committee Approval _____

 If <= \$500:

Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

_____ Date

If > \$500:

Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____

_____ Date