



MONROE COUNTY BOARD OF SUPERVISORS

NOTICE OF MEETING

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COMMITTEE: ADMINISTRATION &
PERSONNEL COMMITTEE
TIME: 9:00 a.m.
PLACE: Monroe County Justice Center
Monroe County Board Assembly Room
South Side/Oak Street Entrance
1st Floor – Room #1200
112 South Court Street
Sparta, WI 54656
DATE: Tuesday, October 8, 2019

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Next Month's Meeting Date/Time
3. Minutes Approval of September 10, 2019
4. Economic Development Coordinator Report
5. April 2020 Redistricting Fair Maps Referendum – Discussion/Action
6. 2020 Budget Presentation
 - a. Information Systems
7. Child Support
 - a. Director Report
 - Performance Update
 - WCSEA President
 - WCSEA Member of the Year
 - Birth Cost Legislation Update
8. Personnel
 - a. Director Report
 - b. Health and Dental Insurance Update – Discussion/Action
9. County Administrator
 - a. County Administrator Report
 - b. Request for Credit Card Approval – Discussion/Action
 - c. Administrator Accruals – Discussion/Action
 - d. 2020 Budget Overview
10. 2020 Budget
11. County Clerk
 - a. Notice of Special Election(s) Congressional District 7
12. Next Month's Agenda Items
13. Adjournment

Pete Peterson, Committee Chair

Date notices mailed: October 1, 2019

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Administration & Personnel Committee
September 10, 2019

Present: Pete Peterson, Sharon Folcey, Mary Von Ruden, Cedric Schnitzler; Mark Halverson absent
Others: Tina Osterberg, Ed Smudde, Wes Revels, Ally Rudie, Pamela Pipkin, Steve Peterson

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Pete Peterson.

- Next Month's Meeting Date/Time – The next meeting is Tuesday, October 8, 2019 at 9:00 a.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion Mary Von Ruden second by Pete Peterson to approve the 08/13/19 minutes. Carried 4-0.
- Steve Peterson provided the monthly Economic Development Coordinator Report.
- Information Systems Re-Purpose of Funds – Tina Osterberg explained 2019 re-purpose of funds in the amount of \$58,480.00 for Zuercher Public Safety software project. Motion by Cedric Schnitzler second by Mary Von Ruden to approve re-purpose of funds. Carried 4-0.
- Land Records Fort McCoy Agreement – Pete Peterson pulled from the agenda. This item will be postponed to next month as the Fort McCoy agreement has not been completed.
- 2020 Child Support Budget Presentation – Pamela Pipkin presented the Child Support budget and answered questions.
- Pamela Pipkin presented the Child Support Director Report.
- Personnel –
 - a. Ed Smudde provided the monthly Personnel Director Report.
 - b. Health Insurance Update – Ed Smudde explained that claims are down from last year. It is anticipated to have more details next month.
- Tina Osterberg provided the Monthly Administrators Report.
- 2020 Budget Update – Tina Osterberg, County Administrator provided members with the net new construction and county apportionment. Budget numbers were due to be in last week. A few departments still have not yet submitted budgets.
- Complete Count Census Update – Tina Osterberg, Administrator explained that August 21 was the first Complete Count Committee meeting. Expectation, planning and census recruitment is occurring at this time. January will be the first push of information to the public.
- Proclamation for Plastic/Styrofoam Free for Climate Change – Mary Von Ruden provided members with a sample resolution prohibiting single use plastic and polystyrene foam food containers. The suggestion is to look into the joining other counties and states for a challenge of single use plastics and foam food containers. Discussion. It was suggested that the Solid Waste Committee may be a better fit for this topic. Mary will contact the Solid Waste Department.
- Creation of Climate Change Taskforce – Tina Osterberg, County Administrator explained the creation of Climate Change taskforce. It is the goal with planning, to reduce the amount of damage and costs that come from climate change and identify the assistance that may be available. A meeting was held last Thursday. The next meeting is scheduled for October 4.
- Congressional District 7 Potential Special Election – Shelley Bohl, County Clerk explained Congressional District 7 Representative, Sean Duffy has announced his resignation from his seat effective September 23rd. Our Governor cannot call an election until the office is vacant. Once his resignation date has passed, we will learn how the Governor will move forward. Funds are available in the 2019 budget due to not having a Spring Primary.

- Next Month's Agenda Items – Land Records Fort McCoy Agreement, 2020 budget
- Pete Peterson adjourned the meeting at 10:32 a.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk
Recorder

MONROE COUNTY ECONOMIC DEVELOPMENT COORDINATOR REPORT – October 2019

PROSPECTS

Phase 1 – initial contact

1. Workforce Engagement company – Monroe County
2. Boat accessories company – Monroe County
3. Biomass Energy plant – Monroe County
4. Ice fishing vehicle manufacturer – Monroe County
5. insect organic fertilizer plant – Monroe County
6. Foreign employment service – Monroe County

Phase 2 – narrowing down potential locations and/or site visits

1. Transfer/distribution center – Tomah
2. Food processing plant – Sparta
3. Hydroponics plant – Cashton
4. Distribution center – Tomah
5. Organic compost company – Cashton/other rural areas
6. Multi-use complex – Cashton

Phase 3 – in the finals

1. Coffee additive company – Cashton
2. Industrial Hemp CBD Oil Processing – Kendall
3. Corn Board processing plant – Sparta/Tomah/Kendall
4. Dollar General - Kendall
5. Hotel – Tomah
6. Restaurant/Bar & Grill – Tomah
7. Professional office building complex – Tomah

IN THE WORKS

Elroy-Sparta Bike Trail – Kendall Depot – been a big success being open again and marketing strategies and trade show appearances are in the works.

South Pointe Business Park – Sparta –The Martin Warehousing building is progressing well and is quite a big addition to the business park.

Sparta building recruitment – a large building will become available and have started to recruit businesses to look at that venue for future relocation or expansion. Site visits are being planned.

Cashton Feed Mill/Tobacco Warehouse buildings – working with potential developers to tear down the buildings and build a multi-use facility mixing in light manufacturing, retail and housing. Looking at State & Federal programs to aid in this project.

Project inventory – working with WHEDA & USDA Rural Development on creating a project inventory of potential 2020 projects in Monroe County. The inventory will aid in potential funding allocated to both departments for future growth in our County.

MEETINGS

- Testifying Assembly Subcommittee – Assembly Bill – Industrial Hemp – Madison
- Economic Indicators Breakfast – UW-La Crosse
- WEDA Fall Conference – Stevens Point
- WI Downtown Action Council Annual Summit board meeting – Green Bay
- Hidden Valleys Board meeting – Dodgeville
- WI Rural Partners Board meeting
- WDAC Board Meeting
- WI Counties Association Conference – WI Dells
- WRP Summit meeting - Marshfield
- Small Community Forum – Nekoosa
- Tomah Health ribbon cutting ceremony
- 7 Rivers Alliance Board meeting
- State Tax Credits Webinar
- 7 – Bio-Sunn conference calls regarding their project in Monroe County
- SW-ITBEC meeting - Sparta

Submitted by:



Steve Peterson
Monroe County E.D. Coordinator

RESOLUTION NO. 08-17-08

RESOLUTION REQUESTING A NONPARTISAN PROCEDURE
FOR THE PREPARATION OF LEGISLATIVE
AND CONGRESSIONAL REDISTRICTING PLANS

1 WHEREAS, currently under the state constitution, the legislature is directed to redistrict
2 legislative districts according to the number of inhabitants at its next session following the
3 decennial federal census by the majority party; and at the same intervals, the legislature also
4 reapportions congressional districts pursuant to federal law; and
5

6 WHEREAS, legislative and congressional redistricting plans enacted pursuant to this
7 procedure are used to elect members of the legislature and members of Congress in the fall of
8 the second year following the year of the census; and
9

10 WHEREAS, historically legislative and congressional plans in Wisconsin have been subject to
11 partisan influence that put the desires of politicians ahead of the electoral prerogative of the
12 people; and
13

14 WHEREAS, the 2011 partisan drawing of maps lead to litigation that cost taxpayers nearly
15 \$1.9 million; and
16

17 WHEREAS, a panel of federal district court judges has ruled that the redistricting that was
18 done in Wisconsin in 2011 was unconstitutional; and
19

20 WHEREAS, redistricting to achieve partisan gains is improper, whether it is done by
21 Republicans or Democrats; and
22

23 WHEREAS, Monroe County itself has created supervisory districts, pursuant to §59.10 Wis.
24 Stats., in a nonpartisan manner and also balancing city, village and town interests and believes
25 that that approach has well served the citizens of Monroe County, Wisconsin.
26

27 NOW THEREFORE BE IT RESOLVED that the Monroe County Board of Supervisors states its
28 support for the creation of a nonpartisan procedure for the preparation of legislative and
29 congressional redistricting plans; and
30

31 BE IT FURTHER RESOLVED that the process promote more accountability and transparency
32 and prohibits the consideration of voting patterns, party information, and incumbents' residence
33 information or demographic information in drawing the maps, except as necessary to ensure
34 minority participation as required by the U.S. Constitution.
35

36 BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this resolution
37 to the Governor of the State of Wisconsin, the Wisconsin Counties Association, the Wisconsin
38 Towns Association, the Wisconsin League of Municipalities, all members of the state legislature,
39 and to each Wisconsin County.

Offered by the Administrative & Personnel Committee this 23rd day of August, 2017.

Fiscal Note: Postage and indirect personnel costs to provide the resolution to the parties set out above.

Purpose: To inform the above identified parties of the position of Monroe County against partisan agendas being utilized in establishing voting districts.

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent</p> <p>.....</p> <p>Approved as to form on <u>8-8-17</u> <u>Andrew C. Kaftan</u> Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>August 8</u>, 20<u>17</u></p> <p>VOTE: Yes <u>4</u> No <u>1</u> Absent <u>1</u></p> <p>Committee Chair: <u>Wallace Kothmann</u> <u>Mary Ann Rosten</u> <u>Jole Peterson</u> <u>Sharon Tolson</u></p>
<p><input checked="" type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED</p> <p><input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: <u>Aug 23</u> 20<u>17</u> <u>10</u> Yes <u>6</u> No <u>0</u> Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE</p> <p>I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # <u>08-17-08</u> acted on by the Monroe County Board of Supervisors at the meeting held on <u>AUGUST 23, 2017</u></p> <p><u>Shelley R. Bohl</u> SHELLEY R. BOHL, MONROE COUNTY CLERK A raised seal certifies an official document.</p>


Request for Credit Card Approval

Department: County Administrator

Committee: Administration & Personnel

Name of Card Holder	Title of Position	Credit Card Limit
Ally Rudie	Purchasing and Procurement Coordinator	\$ 2,500.00

Justification for Credit Card(s): As the Purchasing and Procurement Coordinator Ally will be required to purchase items for other departments in the county. In addition to purchases for other departments it would be beneficial for Ally to have a credit card to pay for conference expenses as well.

Department Head Approval: 

Date Approved by Committee of Jurisdiction: _____

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____